

## **Raglan Club Executive Committee Minutes 01.02.2026**

**Present:** Debbie Dalbeth, John Joensen, Kevin Larkin, Glenn Rangitonga, Rachael Ngawaka, Joe Murray, Novalee McCowatt, Alex Mansfield, Gary Kite, Pablo Rickard

### **Apologies.**

**That the minutes from the meeting held on 16/12/2025 be held as a true and correct record.**

Carried

### **Matters Arising:**

- Health and Safety system needs to be implemented by next meeting. Not yet done.
- Strategic plan questions. We should send this out via survey monkey. We will get some feedback from the committee first.
- Two Cabins are empty. We need to advertise and get them tenanted. *One has been tenanted.*
- We will look at opening at 11 from Boxing Day till the 29th of January. We can serve a brunch on the front deck. Didn't happen
- Ladies' toilet floor is damaged. Claim is in for insurance.
- Sheryl Tukiri suggested that we split the draws to 4 draws of \$500 instead of 1 draw of \$2000. We have done this to great success.
- The new office manager can look at the kitchen and keep an eye on the day-to-day costs in the kitchen.

### **Correspondence:**

- Lions Moving out We will send them a letter asking for the 60 days to be paid Debbie will action this
- New account for the bowling club for Prebble Turf.
- The Bowling Club has asked for reimbursement if staff don't turn up when requested.

We have agreed to this, and the secretary will send the following

We request at least one month's notice for major events requiring staff. If we commit to providing staff and are unable to fulfill that commitment without giving at least three days' notice, we will cover wages at \$25 per hour, paid into the adjunct account.

### **Alex**

- The Kitchen has less staff, Paired down menu, Food competitive
- Barbeque area cleaned up

## Novalee

- We need to be ready for the surfing competition.
- We should look at opening for breakfasts,

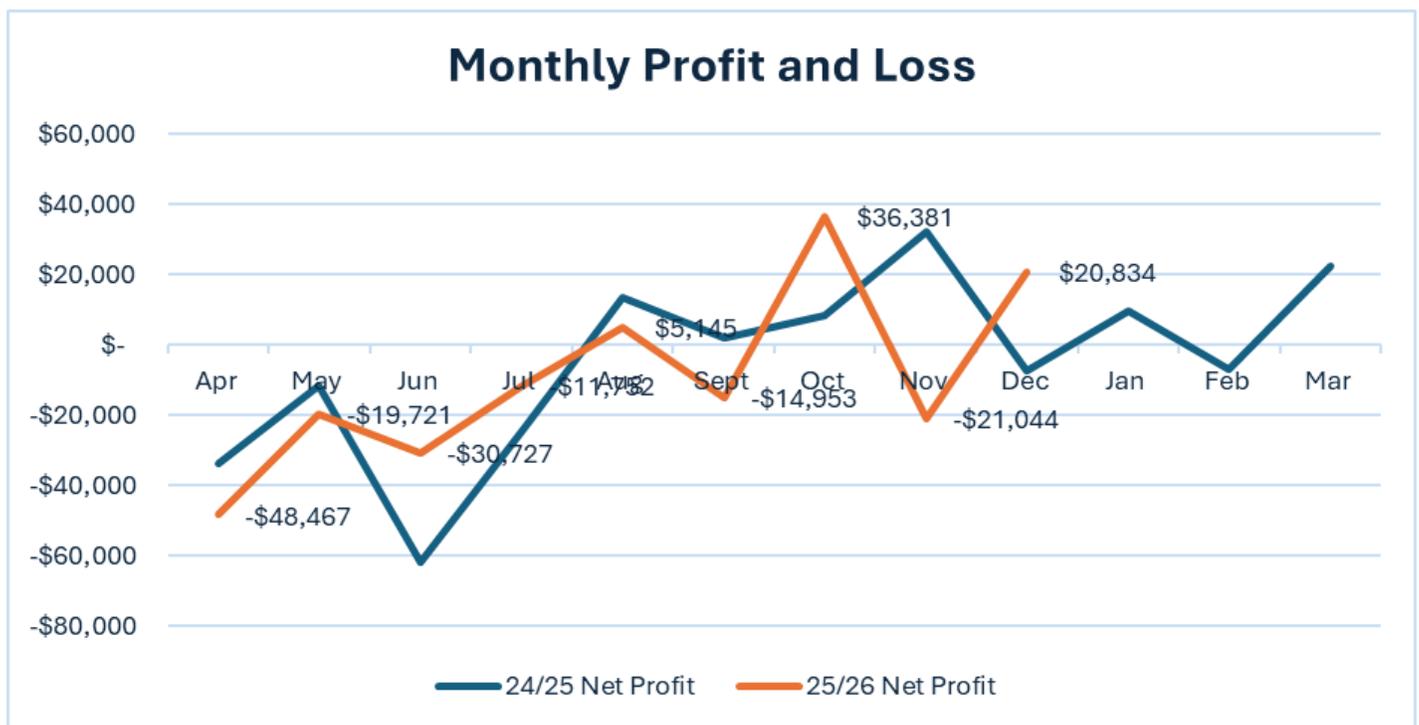
## Membership:

That the membership be accepted according to the Clubs Criteria

Carried.

## Treasurers report.

- Good bar income from December, better than 2024 and above budget
- Bar wages down on December 2024
- Bar profit \$20,626 as opposed to 2024 loss of \$309
- Kitchen income up on December 2024 but a bigger loss this December \$11,255 as opposed to December 2024 \$10,754 loss due to increased wage and purchase costs. Alex is committed to getting on top of the wages and costs.
- Gaming income up on December 2024
- Electricity and gas a lot higher than Dec 2024 this year \$4,174, last year \$1,650 probably due to cabins and coffee kiosk



## Managers' Report. January 2026

- The Golf shed will move to the front when the black cabin moves
- Chiefs Jersey signed should we frame it and hang it on the wall. The committee has decided to go along and do that

### **Health and Safety.**

Health and safety system still isn't in place.

### **Net proceeds committee have approved and signed the Authorised Purpose schedule.**

Moved Committee

Carried

### **GENERAL BUSINESS:**

- Gaming account is too high. We need to send a letter to the accountant letting them know that we are concerned our gaming authorizes purpose is too high and that the New legislation doesn't allow rollover at the end of the year
- We should allocate an entertainment budget.
- It was reinforced that there will be no cash payments whatsoever. All payments must be by bank transfer with a corresponding invoice!
- Jam night needs to be advertised on the screen and be out there on Facebook etc.
- Need a new fan for the kitchen
- Electronic signage. - Moving words require a resource consent. The school one has to be turned off at night.
- Clubs NZ Conference - John, Debbie, Pablo, Glenn, Rachael

Meeting finished at 7.13 pm Next meeting will be on Tuesday the 24<sup>th</sup> of February at 6 pm

# Profit and Loss

## Raglan Club Inc

For the month ended 31 December 2025

	DEC 2025	DEC 2024	BUDGET FOR MONTH	CURRENT YTD	PREVIOUS YTD	BUDGET YTD
<b>Trading Activities</b>						
<b>Bar</b>						
<b>Income</b>						
Bar Sales	91,478	56,900	56,900	464,979	445,064	437,340
Eftpos Surcharge Income	-	-	146	-	1,234	1,818
<b>Total Income</b>	<b>91,478</b>	<b>56,900</b>	<b>57,046</b>	<b>464,979</b>	<b>446,298</b>	<b>439,158</b>
<b>Purchases</b>						
Bar Licences	-	275	139	330	1,226	556
Bar Purchases	40,415	20,627	20,627	201,706	195,660	173,341
Coffee Expenses	-	-	-	-	2,031	1,023
<b>Total Purchases</b>	<b>40,415</b>	<b>20,902</b>	<b>20,766</b>	<b>202,036</b>	<b>198,917</b>	<b>174,920</b>
<b>Wages</b>						
Wages (Including Management)	21,834	30,654	16,331	159,493	215,919	146,979
<b>Total Wages</b>	<b>21,834</b>	<b>30,654</b>	<b>16,331</b>	<b>159,493</b>	<b>215,919</b>	<b>146,979</b>
<b>Direct Expenses</b>						
EFTPOS Expenses	19	199	(156)	344	1,868	2,411
Equipment Leases	881	703	881	7,750	7,249	7,929
Jackpots	4,000	4,000	4,000	18,400	16,400	16,000
Licences	-	-	275	2,267	3,044	3,079
Repairs & Maintenance - Bar	3,335	240	240	14,102	3,989	3,800
Repairs & Maintenance - Bowling Club	-	-	-	4,417	2,055	2,068
Replacements & Minor Assets	100	-	-	1,449	323	977
Sundry Expenses	267	510	510	2,720	3,084	2,704
<b>Total Direct Expenses</b>	<b>8,603</b>	<b>5,653</b>	<b>5,750</b>	<b>51,451</b>	<b>38,012</b>	<b>38,968</b>
<b>Bar Surplus / (Deficit)</b>	<b>20,626</b>	<b>(309)</b>	<b>14,199</b>	<b>51,999</b>	<b>(6,550)</b>	<b>78,291</b>
<b>Kitchen</b>						
<b>Income</b>						
Bar Meals	-	-	522	-	-	4,698
Kitchen Income	32,913	15,722	37,000	179,957	207,088	252,487
<b>Total Income</b>	<b>32,913</b>	<b>15,722</b>	<b>37,522</b>	<b>179,957</b>	<b>207,088</b>	<b>257,185</b>
<b>Purchases</b>						
Kitchen Purchases	21,945	8,947	14,800	118,661	91,859	109,033
<b>Total Purchases</b>	<b>21,945</b>	<b>8,947</b>	<b>14,800</b>	<b>118,661</b>	<b>91,859</b>	<b>109,033</b>
<b>Wages</b>						
Wages - Kitchen	21,391	16,384	15,693	147,951	134,658	141,237
<b>Total Wages</b>	<b>21,391</b>	<b>16,384</b>	<b>15,693</b>	<b>147,951</b>	<b>134,658</b>	<b>141,237</b>

	DEC 2025	DEC 2024	BUDGET FOR MONTH	CURRENT YTD	PREVIOUS YTD	BUDGET YTD
<b>Direct Expenses</b>						
Kitchen Expenses	43	-	-	643	2	2
Depreciation - Kitchen Equipment	654	636	636	5,356	5,481	5,484
Kitchen Licences	-	-	-	557	152	152
R & M Kitchen	135	509	509	14,038	6,335	9,409
Replacements < \$1,000 - Kitchen	-	-	-	4,030	896	2,830
<b>Total Direct Expenses</b>	<b>833</b>	<b>1,145</b>	<b>1,145</b>	<b>24,623</b>	<b>12,866</b>	<b>17,877</b>
<b>Kitchen Surplus / (Deficit)</b>	<b>(11,255)</b>	<b>(10,754)</b>	<b>5,884</b>	<b>(111,278)</b>	<b>(32,294)</b>	<b>(10,962)</b>

#### Gaming

##### Income

Gaming Income	33,313	19,795	19,795	178,005	162,176	200,536
<b>Total Income</b>	<b>33,313</b>	<b>19,795</b>	<b>19,795</b>	<b>178,005</b>	<b>162,176</b>	<b>200,536</b>

##### Expenses

Depreciation	2,477	2,600	2,600	22,294	23,402	23,400
EMS Monthly Monitor Fee	55	55	55	495	495	495
Gaming Duty	6,400	4,463	4,463	41,061	39,012	39,011
Problem Gambling Levy	397	241	241	2,442	2,107	2,107
EGM Compliance Fee	-	-	-	13,264	13,264	13,264
Gaming Machine Fee	910	927	927	8,261	7,596	7,743
Gaming Service Contract	1,114	1,095	1,114	10,029	9,731	10,026
Licence Renewal	-	-	-	2,939	2,315	2,315
<b>Total Expenses</b>	<b>11,354</b>	<b>9,381</b>	<b>9,400</b>	<b>100,784</b>	<b>97,922</b>	<b>98,361</b>
<b>Gaming Surplus / (Deficit)</b>	<b>21,959</b>	<b>10,414</b>	<b>10,395</b>	<b>77,221</b>	<b>64,254</b>	<b>102,175</b>

#### Housie

##### Expenses

Purchases	-	-	-	358	-	-
<b>Total Expenses</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>358</b>	<b>-</b>	<b>-</b>
<b>Total Housie</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(358)</b>	<b>-</b>	<b>-</b>

#### Club Raffles

Income	4,242	3,531	3,531	14,971	17,509	17,763
Expenses	(652)	(554)	(554)	(4,929)	(3,708)	(3,751)
<b>Net Club Raffles</b>	<b>3,590</b>	<b>2,977</b>	<b>2,977</b>	<b>10,042</b>	<b>13,800</b>	<b>14,012</b>

#### Courtesy Bus Costs

Courtesy Bus Income	219	203	203	1,739	1,662	1,709
Depreciation	(28)	(40)	(40)	(255)	(364)	(360)
Running Costs	(372)	(331)	(331)	(3,201)	(2,344)	(2,419)
Repairs & Maintenance	-	-	(140)	(2,190)	(1,417)	(1,558)
<b>Total Courtesy Bus Costs</b>	<b>(180)</b>	<b>(168)</b>	<b>(308)</b>	<b>(3,907)</b>	<b>(2,463)</b>	<b>(2,628)</b>

#### Entertainment

	DEC 2025	DEC 2024	BUDGET FOR MONTH	CURRENT YTD	PREVIOUS YTD	BUDGET YTD
Expenses	(1,522)	(2,025)	(2,025)	(21,190)	(19,325)	(21,533)
<b>Net Entertainment</b>	<b>(1,522)</b>	<b>(2,025)</b>	<b>(2,025)</b>	<b>(21,190)</b>	<b>(19,325)</b>	<b>(21,533)</b>

	DEC 2025	DEC 2024	BUDGET FOR MONTH	CURRENT YTD	PREVIOUS YTD	BUDGET YTD
<b>Hire Income</b>						
Cabin Hire	2,784	1,084	7,009	29,877	3,252	63,081
Hire Car Parking Income	522	522	522	4,696	4,609	4,698
Hire Income - Other	681	-	-	1,170	217	217
Hire The Pavilion Income	1,074	1,761	1,761	4,291	6,048	5,221
Market Income	913	974	974	2,000	7,351	7,351
<b>Total Hire Income</b>	<b>5,973</b>	<b>4,341</b>	<b>10,266</b>	<b>42,035</b>	<b>21,477</b>	<b>80,568</b>
<b>Motorhome Income</b>						
Motorhome	883	1,409	1,409	8,214	9,648	9,281
<b>Total Motorhome Income</b>	<b>883</b>	<b>1,409</b>	<b>1,409</b>	<b>8,214</b>	<b>9,648</b>	<b>9,281</b>
Capital Grant	-	-	-	-	6,721	-
<b>Total Trading Activities</b>	<b>40,074</b>	<b>5,884</b>	<b>42,797</b>	<b>52,778</b>	<b>55,268</b>	<b>249,204</b>
<b>Plus: Other Income</b>						
Donations Received	-	-	-	3,300	3,474	3,474
Insurance Claims	-	-	-	53,629	6,938	-
Interest Income	109	493	493	763	5,381	4,544
Member Subscriptions	1,420	2,681	2,681	37,053	33,220	33,618
Sundry Income	47	55	55	435	2,118	8,827
<b>Total Other Income</b>	<b>1,576</b>	<b>3,229</b>	<b>3,229</b>	<b>95,180</b>	<b>51,131</b>	<b>50,463</b>
<b>Less: Occupancy Expenses</b>						
Depreciation - Other Assets	4,929	4,620	4,624	41,887	39,923	40,054
Wages - Cleaning & Maintenance	2,684	1,336	1,936	18,646	8,146	13,536
Electricity & Gas	4,174	1,650	1,650	25,836	20,081	16,561
Rates	-	-	-	9,284	8,298	8,298
R & M - Cabins	-	-	-	172	-	-
Repairs & Maintenance - Other	669	1,530	1,530	39,207	20,415	39,935
Rubbish Removal	427	438	438	3,797	3,785	3,735
Telephone, Tolls & Internet	250	218	218	2,199	1,973	1,989
Water Rates	-	-	-	1,379	1,214	1,214
<b>Total Occupancy Expenses</b>	<b>13,133</b>	<b>9,793</b>	<b>10,396</b>	<b>142,408</b>	<b>103,836</b>	<b>125,322</b>
<b>Less: Administration Expenses</b>						
Accident Compensation Levies	-	-	-	2,889	2,803	2,803
Accounting Fees	1,556	1,759	1,759	17,882	17,814	17,633
Advertising	320	-	-	1,605	775	1,120
Audit Fees	-	-	-	3,750	3,750	3,750
Bank Charges	328	419	419	2,889	2,894	2,746
Clubs NZ Membership Fee (Capitation)	-	-	-	4,112	3,273	4,112
Clubs NZ Seminars	-	-	-	-	-	1,348
Consultancy	-	-	-	1,400	-	-
Freight	-	-	-	73	2,167	2,167
General Expenses	-	12	12	719	938	792
Hospitality Expenses	240	-	-	2,027	1,275	1,211

	DEC 2025	DEC 2024	BUDGET FOR MONTH	CURRENT YTD	PREVIOUS YTD	BUDGET YTD
Insurance	2,221	2,094	2,221	19,988	18,792	19,989
Interest Expenses	-	-	-	-	702	700
Laundry & Cleaning	1,409	825	825	12,079	7,328	8,028
Loss on Disposal of Fixed Assets	-	-	-	-	2,149	-
Member Purchases	30	-	-	1,704	1,030	991
Payroll Processing Fees	107	163	149	1,775	1,152	1,341
Printing and Stationery	87	82	82	1,107	3,158	3,343
Security	59	56	56	1,263	1,375	1,375
Sky TV Expenses	1,109	1,051	1,109	9,979	9,463	9,981
Sponsorship Payments	217	-	-	297	-	-
Staff Training	-	139	-	533	2,196	1,639
Subscriptions Expense	-	-	-	1,414	380	1,419
Travelling & Accommodation	-	-	-	756	-	-
Uniforms	-	-	-	339	-	-
Wages-Honourarium	-	-	-	2,583	2,400	2,400
<b>Total Administration Expenses</b>	<b>7,683</b>	<b>6,600</b>	<b>6,632</b>	<b>91,164</b>	<b>85,813</b>	<b>88,888</b>
<b>Net Profit / (Loss)</b>	<b>20,834</b>	<b>(7,281)</b>	<b>28,998</b>	<b>(85,615)</b>	<b>(83,250)</b>	<b>85,457</b>