

Raglan Club Executive Committee Minutes 31.08.2025

Present: Debbie Dalbeth, John Joensen, Kevin Larkin, Glenn Rangitonga, Pablo Rickard, Gary Kite, Rachael Ngawaka, Joe Murray.

Apologies Peter Meikle.

That the minutes from the meeting held on 05/08/2025 be held as a true and correct record.

Carried

Matters Arising:

- Debbie and Rachael need to schedule a meeting with the accountant to discuss how our system works and if it can possibly be simplified. This was done on Friday the 8th
- Debbie will organise Governance training for committee members. This has been set at 20th August. Glenn and Debbie are going. This has been done and was a good learning experience.
- We need more signage such as a menu etc out the front so potential customers can see the menu from the street.
- The roof needs cleaning with moss killer Glenn will organize this.
- Group of members re starting a new pool club. Roimata has postponed this till our next meeting.
- Outdoor bowls re Kitchen upgrade. Glenn will meet with the bowlers soon.
- Beneficial owners update for the Bank. The whole committee as per the website are beneficial owners and any changes must be signed by all members.
- DB / Lion contract. Rachael will chase up Lion around this. Rachael is meeting with them asking for more info.
- Hook will contact Frank Turner, re a new rope for the flagpole. This has been done.

Correspondence:

Raglan Refill are moving out.

Top Cut Butchery are cancelling their sponsorship.

Membership:

That the membership be accepted according to the Clubs Criteria

Moved

Committee

Carried

Treasurers report

See profit and loss report attached.

- Bar and kitchen income similar to last year.
- Gaming down
- Raffles income up
- Cabin hire up by \$5,000 on last July
- Electricity and gas \$600 more than last July

Debbie sent out the capital and programmed maintenance report for further updating by management.



Net proceeds committee have approved and signed the Authorised Purpose schedule.

Moved Committee

Carried

Managers' Report.

- The Clubs NZ managers conference was very helpful and provided useful information.
- New memberships are coming in fast.
- We need new staff in the kitchen as two are leaving.
- The Diesel burner got an airlock when it ran out of Diesel. This has been fixed. Some solutions are to buy 2000 litres instead of 1000. Cover the switch so it doesn't get turned on if it is running low.

- We are placing more posts on social media, can the committee and members share these so they reach a wider audience.
- Gaming compliance: Clubs NZ has checked our machines and systems and found everything to be compliant.
- Clubs NZ have asked us to be part of a raffle day for cancer research. We have agreed to donate 1 raffle.
- We have an enquiry to place a cabin with golf simulator out the front. Glenn will talk with the person proposing it.
- The Black Cabin is shortening its stay to three months this year.

GENERAL BUSINESS:

- We are getting a new coffee cabin out the front where the old one was. This will be owned and operated independently. He will also sell food (scones etc) made in our kitchen
- The committee delegated Rachael and Glenn to set a price with him. It was reiterated that our constitution doesn't allow leases.
- Glenn has patched up the flashing in men's toilets.
- A big thank you to the fire brigade for putting up the rope for the flagpole.
- Financials for the adjuncts need updating and attaching to their respective cubbyholes.

Next meeting will be on Sunday 28th of the 9th at 4pm

Meeting finished at 5pm

Profit and Loss

Raglan Club Inc

For the month ended 31 July 2025

	JUL 2025	JUL 2024	BUDGET FOR MONTH	CURRENT YTD	PREVIOUS YTD	BUDGET YTD
Trading Activities						
Bar						
Income						
Bar Sales	40,724	40,850	40,850	176,491	172,160	164,563
Eftpos Surcharge Income	-	146	146	-	146	584
Total Income	40,724	40,997	40,996	176,491	172,306	165,147
Purchases						
Bar Licences	-	-	-	275	951	139
Bar Purchases	17,358	18,450	18,450	71,207	86,781	64,462
Coffee Expenses	-	-	-	-	1,008	-
Total Purchases	17,358	18,450	18,450	71,482	88,739	64,601
Wages						
Wages (Including Management)	15,612	23,534	16,331	68,775	101,384	65,324
Total Wages	15,612	23,534	16,331	68,775	101,384	65,324
Direct Expenses						
EFTPOS Expenses	19	179	179	248	716	716
Equipment Leases	881	813	881	3,346	3,251	3,524
Jackpots	1,400	2,800	2,800	8,000	7,400	7,000
Licences	-	-	-	1,992	3,044	2,603
Repairs & Maintenance - Bar	141	262	262	2,572	1,150	961
Repairs & Maintenance - Bowling Club	168	1,044	1,044	635	1,707	1,720
Replacements & Minor Assets	-	323	323	766	323	977
Sundry Expenses	218	243	243	1,152	1,315	934
Total Direct Expenses	2,826	5,663	5,732	18,711	18,905	18,435
Bar Surplus / (Deficit)	4,928	(6,650)	483	17,523	(36,722)	16,787
Kitchen						
Income						
Bar Meals	-	-	522	-	-	2,088
Kitchen Income	17,533	23,220	26,820	75,294	87,963	99,468
Total Income	17,533	23,220	27,342	75,294	87,963	101,556
Purchases						
Kitchen Purchases	9,198	10,425	10,728	50,284	41,978	47,825
Total Purchases	9,198	10,425	10,728	50,284	41,978	47,825
Wages						
Wages - Kitchen	12,323	17,453	15,693	60,309	72,953	62,772
Total Wages	12,323	17,453	15,693	60,309	72,953	62,772

	JUL 2025	JUL 2024	BUDGET FOR MONTH	CURRENT YTD	PREVIOUS YTD	BUDGET YTD
Direct Expenses						
Kitchen Expenses	300	-	-	300	2	2
Depreciation - Kitchen Equipment	578	636	636	2,313	2,303	2,304
R & M Kitchen	880	1,016	1,016	8,844	1,680	4,755
Replacements < \$1,000 - Kitchen	631	266	266	3,305	705	2,638
Total Direct Expenses	2,389	1,917	1,918	14,763	4,690	9,699
Kitchen Surplus / (Deficit)	(6,376)	(6,575)	(997)	(50,061)	(31,657)	(18,740)
Gaming						
Income						
Gaming Income	13,689	18,332	18,332	70,090	60,756	99,116
Total Income	13,689	18,332	18,332	70,090	60,756	99,116
Expenses						
Depreciation	2,477	2,600	2,600	9,908	10,401	10,400
EMS Monthly Monitor Fee	55	55	55	220	220	220
Gaming Duty	3,845	3,659	3,659	16,858	14,614	14,613
Problem Gambling Levy	238	198	198	941	789	789
EGM Compliance Fee	-	-	-	13,264	13,264	13,264
Gaming Machine Fee	859	230	230	3,641	2,978	3,126
Gaming Service Contract	1,114	1,095	1,114	4,458	4,257	4,456
Licence Renewal	-	169	169	1,808	2,146	2,146
Total Expenses	8,588	8,006	8,025	51,099	48,670	49,014
Gaming Surplus / (Deficit)	5,101	10,326	10,307	18,991	12,086	50,102
Club Raffles						
Income	1,304	1,093	1,093	5,059	6,656	6,910
Expenses	(174)	(2,009)	(2,009)	(826)	(3,009)	(3,052)
Net Club Raffles	1,130	(915)	(916)	4,233	3,647	3,858
Courtesy Bus Costs						
Courtesy Bus Income	178	152	152	858	664	713
Depreciation	(28)	(40)	(40)	(113)	(162)	(160)
Running Costs	(360)	(193)	(193)	(1,356)	(1,017)	(1,093)
Repairs & Maintenance	(130)	-	-	(2,112)	(1,277)	(1,278)
Total Courtesy Bus Costs	(340)	(81)	(81)	(2,723)	(1,792)	(1,818)
Entertainment						
Expenses	(3,041)	(2,675)	(2,675)	(10,256)	(8,525)	(10,733)
Net Entertainment	(3,041)	(2,675)	(2,675)	(10,256)	(8,525)	(10,733)

	JUL 2025	JUL 2024	BUDGET FOR MONTH	CURRENT YTD	PREVIOUS YTD	BUDGET YTD
Hire Income						
Cabin Hire	4,075	-	7,009	17,583	-	28,036
Hire Car Parking Income	522	522	522	2,087	2,000	2,088
Hire The Pavilion Income	391	391	391	1,565	2,391	1,564
Market Income	-	565	565	522	3,258	3,257
Total Hire Income	4,988	1,478	8,487	21,757	7,649	34,945
Motorhome Income						
Motorhome	1,116	1,109	1,109	3,772	4,004	3,637
Total Motorhome Income	1,116	1,109	1,109	3,772	4,004	3,637
Capital Grant	-	-	-	-	6,721	-
Total Trading Activities	7,506	(3,984)	15,717	3,236	(44,589)	78,038
Plus: Other Income						
Donations Received	-	-	-	100	795	795
Insurance Claims	-	-	-	3,864	-	-
Interest Income	10	714	714	162	3,019	2,181
Member Subscriptions	1,528	1,522	1,522	5,029	3,022	3,420
Sponsorship	-	-	-	435	-	-
Sundry Income	33	19	19	149	171	6,879
Total Other Income	1,571	2,254	2,255	9,739	7,007	13,275
Less: Occupancy Expenses						
Depreciation - Other Assets	4,373	4,408	4,428	17,493	17,183	17,263
Wages - Cleaning & Maintenance	1,694	1,107	1,707	6,660	3,273	5,663
Electricity & Gas	2,263	1,598	1,598	9,575	7,949	7,738
Rates	-	-	-	3,998	3,746	3,746
R & M - Cabins	-	-	-	172	-	-
Repairs & Maintenance - Other	166	99	99	34,088	11,795	31,516
Rubbish Removal	396	431	431	1,582	1,733	1,682
Telephone, Tolls & Internet	228	218	218	914	846	864
Water Rates	630	-	-	630	-	-
Total Occupancy Expenses	9,751	7,861	8,481	75,112	46,524	68,472
Less: Administration Expenses						
Accident Compensation Levies	2,889	2,803	2,803	2,889	2,803	2,803
Accounting Fees	1,429	1,720	1,720	11,022	10,546	10,366
Advertising	345	-	-	940	520	865
Audit Fees	-	-	-	3,750	3,750	3,750
Bank Charges	267	167	167	1,258	1,477	1,328
Clubs NZ Membership Fee (Capitation)	-	3,273	-	4,112	3,273	4,112
Clubs NZ Seminars	-	-	-	-	-	1,348
Consultancy	-	-	-	1,400	-	-
Freight	16	-	-	31	2,130	2,130
General Expenses	-	141	141	140	664	518
Hospitality Expenses	1,040	970	970	1,787	1,214	1,211

	JUL 2025	JUL 2024	BUDGET FOR MONTH	CURRENT YTD	PREVIOUS YTD	BUDGET YTD
Insurance	2,221	2,085	2,221	8,883	8,340	8,884
Interest Expenses	-	140	140	-	562	560
Laundry & Cleaning	1,283	1,166	1,166	4,580	3,231	3,931
Loss on Disposal of Fixed Assets	-	-	-	-	2,149	-
Member Purchases	19	724	724	45	786	747
Payroll Processing Fees	174	102	149	639	429	596
Printing and Stationery	-	539	539	355	1,088	1,273
Security	59	56	56	476	462	463
Sky TV Expenses	1,109	1,051	1,109	4,435	4,206	4,436
Sponsorship Payments	-	-	-	80	-	-
Staff Training	-	-	-	287	139	-
Subscriptions Expense	19	-	-	1,215	224	1,263
Travelling & Accommodation	209	-	-	209	-	-
Total Administration Expenses	11,079	14,938	11,905	48,531	47,993	50,584
Net Profit / (Loss)	(11,752)	(24,528)	(2,414)	(110,668)	(132,100)	(27,743)