

## **Raglan Club Executive Committee Minutes 24.06.2025**

**Present:** Debbie Dalbeth, John Joensen, Kevin Larkin, Glenn Rangitonga, Pablo Rickard, Gary Kite, Rachael Ngawaka, Peter Meikle.

**That the minutes from the meeting held on 27/05/2025 be held as a true and correct record.**

**Carried**

### **Matters Arising:**

- John has added an exit latch to the rear gate turning it into a fire exit and making the Club Compliant with Fire Safety Law.
- Debbie and Rachael need to schedule a meeting with the accountant to discuss how our system works and if it can possibly be simplified.
- Debbie will organise Governance training for committee members. 15<sup>th</sup> August this is after the AGM so will include any new committee members
- We discussed getting more T.V. screens above the bar and in the dance floor area. Glenn is preparing the area and Debbie will organise a quote. We have had one potential price of \$150 per tv for cabling, this can come with a splitter for the sky box that will enable the TVs to play either sky box. We can have advertising above the bar as well. The screens might be able to be updated remotely.
- Glenn will look at numbering the parking spaces and designating a parking spot for the Medical Shuttle.
- AGM date: The Committee has set the AGM on Sunday the 27<sup>th</sup> of July at 1pm.
- Patron: The committee has suggested Barry Dalbeth as patron if he is agreeable.
- We need more signage such as a menu etc out the front so potential customers can see the menu from the street.
- The roof needs cleaning with moss killer Glenn will organize this.

### **Correspondence:**

No correspondence

### **Membership**

That the membership be accepted according to the Clubs Criteria

Moved John

Seconded Gary

Carried

## **Treasurers report**

See profit and loss report attached.

## **Managers' Report.**

We are looking at keeping costs down.

We will stop having a driver on Sunday till things pick up,

On Monday and Tuesday, it will only be the manager on the bar.

## **Net proceeds committee have approved and signed the Authorised Purpose schedule.**

Moved Debbie

Seconded Glenn Carried

## **GENERAL BUSINESS:**

- We need a process to follow up, so seasonal members get notified when their membership expires. They can no longer come to the Club unless they upgrade to full membership.
- The committee discussed life members: Gary Kite, Glenn, Rangitonga, John Joensen, and Debbie Dalbeth are put forward as life members at the AGM.
- Glenn has moved the coffee machine so that it is more accessible to the kitchen staff.
- Peter gave a presentation on our food being too cheap. The committee agreed to an immediate price rise on some items. The Committee reiterated that as head Chief and Manager, Peter and Rachael have control of pricing.
- We have started a new health and safety system and will be following that system from now on.

- Meeting finished at 7. 24 pm

# Profit and Loss

## Raglan Club Inc

For the month ended 31 May 2025

	MAY 2025	MAY 2024	BUDGET FOR MONTH	CURRENT YTD	PREVIOUS YTD	BUDGET YTD
<b>Trading Activities</b>						
<b>Bar</b>						
<b>Income</b>						
Bar Sales	45,621	48,096	48,096	98,073	108,693	101,096
Eftpos Surcharge Income	-	-	146	-	-	292
<b>Total Income</b>	<b>45,621</b>	<b>48,096</b>	<b>48,242</b>	<b>98,073</b>	<b>108,693</b>	<b>101,388</b>
<b>Purchases</b>						
Bar Purchases	16,871	21,769	21,769	41,386	68,441	46,122
Coffee Expenses	-	487	-	-	1,008	-
<b>Total Purchases</b>	<b>16,871</b>	<b>22,257</b>	<b>21,769</b>	<b>41,386</b>	<b>69,449</b>	<b>46,122</b>
<b>Wages</b>						
Wages (Including Management)	16,943	23,036	16,331	33,274	52,953	32,662
<b>Total Wages</b>	<b>16,943</b>	<b>23,036</b>	<b>16,331</b>	<b>33,274</b>	<b>52,953</b>	<b>32,662</b>
<b>Direct Expenses</b>						
EFTPOS Expenses	14	179	179	210	358	358
Equipment Leases	881	813	881	1,584	1,626	1,762
Jackpots	3,600	600	600	3,600	2,600	2,200
Licences	-	-	-	1,652	3,044	1,652
Repairs & Maintenance - Bar	1,693	442	442	1,950	888	699
Repairs & Maintenance - Bowling Club	-	-	-	468	454	468
Replacements & Minor Assets	-	-	-	654	-	654
Sundry Expenses	483	218	218	708	824	443
<b>Total Direct Expenses</b>	<b>6,670</b>	<b>2,251</b>	<b>2,320</b>	<b>10,827</b>	<b>9,793</b>	<b>8,236</b>
<b>Bar Surplus / (Deficit)</b>	<b>5,137</b>	<b>552</b>	<b>7,822</b>	<b>12,587</b>	<b>(23,502)</b>	<b>14,368</b>
<b>Kitchen</b>						
<b>Income</b>						
Bar Meals	-	-	522	-	-	1,044
Kitchen Income	23,497	26,820	26,820	42,505	54,587	45,828
<b>Total Income</b>	<b>23,497</b>	<b>26,820</b>	<b>27,342</b>	<b>42,505</b>	<b>54,587</b>	<b>46,872</b>
<b>Purchases</b>						
Kitchen Purchases	17,106	10,431	10,728	32,917	28,229	26,369
<b>Total Purchases</b>	<b>17,106</b>	<b>10,431</b>	<b>10,728</b>	<b>32,917</b>	<b>28,229</b>	<b>26,369</b>
<b>Wages</b>						
Wages - Kitchen	14,660	16,779	15,693	30,353	40,596	31,386
<b>Total Wages</b>	<b>14,660</b>	<b>16,779</b>	<b>15,693</b>	<b>30,353</b>	<b>40,596</b>	<b>31,386</b>

	MAY 2025	MAY 2024	BUDGET FOR MONTH	CURRENT YTD	PREVIOUS YTD	BUDGET YTD
<b>Direct Expenses</b>						
Kitchen Expenses	-	2	2	-	2	2
Depreciation - Kitchen Equipment	578	556	556	1,157	1,111	1,112
R & M Kitchen	3,337	-	-	6,764	353	3,427
Replacements < \$1,000 - Kitchen	542	348	348	2,674	348	2,281
<b>Total Direct Expenses</b>	<b>4,457</b>	<b>905</b>	<b>906</b>	<b>10,595</b>	<b>1,814</b>	<b>6,822</b>
<b>Kitchen Surplus / (Deficit)</b>	<b>(12,726)</b>	<b>(1,296)</b>	<b>15</b>	<b>(31,360)</b>	<b>(16,053)</b>	<b>(17,705)</b>
<b>Gaming</b>						
<b>Income</b>						
Gaming Income	16,404	12,324	26,928	33,872	39,252	53,856
<b>Total Income</b>	<b>16,404</b>	<b>12,324</b>	<b>26,928</b>	<b>33,872</b>	<b>39,252</b>	<b>53,856</b>
<b>Expenses</b>						
Depreciation	2,477	2,600	2,600	4,954	5,200	5,200
EMS Monthly Monitor Fee	55	55	55	110	110	110
Gaming Duty	5,148	3,427	3,427	9,316	10,004	10,004
Problem Gambling Levy	278	185	185	503	540	540
Gaming Machine Fee	939	891	891	1,870	1,857	2,005
Gaming Service Contract	1,114	1,095	1,114	2,229	2,068	2,228
Licence Renewal	-	169	169	-	169	169
<b>Total Expenses</b>	<b>10,011</b>	<b>8,423</b>	<b>8,441</b>	<b>18,982</b>	<b>19,949</b>	<b>20,256</b>
<b>Gaming Surplus / (Deficit)</b>	<b>6,393</b>	<b>3,902</b>	<b>18,487</b>	<b>14,891</b>	<b>19,304</b>	<b>33,600</b>
<b>Club Raffles</b>						
Income	1,073	2,362	2,362	2,421	3,608	3,862
Expenses	(261)	(348)	(348)	(478)	(522)	(565)
<b>Net Club Raffles</b>	<b>812</b>	<b>2,014</b>	<b>2,014</b>	<b>1,942</b>	<b>3,086</b>	<b>3,297</b>
<b>Courtesy Bus Costs</b>						
Courtesy Bus Income	239	229	229	508	449	498
Depreciation	(28)	(40)	(40)	(57)	(81)	(80)
Running Costs	(289)	(339)	(339)	(617)	(592)	(667)
Repairs & Maintenance	-	(1,003)	(1,003)	-	(1,003)	(1,003)
<b>Total Courtesy Bus Costs</b>	<b>(79)</b>	<b>(1,153)</b>	<b>(1,153)</b>	<b>(166)</b>	<b>(1,226)</b>	<b>(1,252)</b>
<b>Entertainment</b>						
Expenses	(2,286)	(2,600)	(2,600)	(5,144)	(5,850)	(5,458)
<b>Net Entertainment</b>	<b>(2,286)</b>	<b>(2,600)</b>	<b>(2,600)</b>	<b>(5,144)</b>	<b>(5,850)</b>	<b>(5,458)</b>

	MAY 2025	MAY 2024	BUDGET FOR MONTH	CURRENT YTD	PREVIOUS YTD	BUDGET YTD
<b>Hire Income</b>						
Cabin Hire	4,423	-	7,009	9,433	-	14,018
Hire Car Parking Income	522	522	522	1,043	957	1,044
Hire The Pavilion Income	391	391	391	783	1,609	782
Market Income	174	565	565	174	2,128	2,127
<b>Total Hire Income</b>	<b>5,510</b>	<b>1,478</b>	<b>8,487</b>	<b>11,433</b>	<b>4,693</b>	<b>17,971</b>
<b>Motorhome Income</b>						
Motorhome	1,066	991	991	2,147	2,439	2,071
<b>Total Motorhome Income</b>	<b>1,066</b>	<b>991</b>	<b>991</b>	<b>2,147</b>	<b>2,439</b>	<b>2,071</b>
Capital Grant	-	6,721	-	-	6,721	-
<b>Total Trading Activities</b>	<b>3,828</b>	<b>10,609</b>	<b>34,063</b>	<b>6,330</b>	<b>(10,388)</b>	<b>46,892</b>
<b>Plus: Other Income</b>						
Donations Received	-	245	245	100	345	345
Interest Income	164	1,139	1,139	138	2,005	1,166
Member Subscriptions	981	470	470	2,212	1,343	1,741
Sundry Income	47	61	6,782	82	109	6,817
<b>Total Other Income</b>	<b>1,193</b>	<b>1,914</b>	<b>8,636</b>	<b>2,532</b>	<b>3,802</b>	<b>10,069</b>
<b>Less: Occupancy Expenses</b>						
Depreciation - Other Assets	4,373	4,191	4,211	8,746	8,382	8,422
Wages - Cleaning & Maintenance	1,508	818	1,418	3,142	1,863	3,053
Electricity & Gas	1,716	2,232	2,232	3,373	4,147	3,936
Rates	3,998	3,746	3,746	3,998	3,746	3,746
Repairs & Maintenance - Other	1,909	1,335	1,335	32,228	1,427	21,148
Rubbish Removal	366	429	429	748	862	811
Telephone, Tolls & Internet	230	209	209	458	419	437
<b>Total Occupancy Expenses</b>	<b>14,099</b>	<b>12,960</b>	<b>13,580</b>	<b>52,692</b>	<b>20,845</b>	<b>41,553</b>
<b>Less: Administration Expenses</b>						
Accounting Fees	5,688	5,310	5,310	7,403	6,256	6,075
Advertising	-	270	270	595	520	865
Bank Charges	371	457	457	699	984	835
Clubs NZ Membership Fee (Capitation)	-	-	-	4,112	-	4,112
Clubs NZ Seminars	-	-	-	-	-	1,348
Freight	15	-	-	15	-	-
General Expenses	-	221	221	112	479	333
Hospitality Expenses	15	(17)	-	340	244	241
Insurance	2,221	2,085	2,221	4,442	4,170	4,442
Interest Expenses	-	140	140	-	281	280
Laundry & Cleaning	836	724	724	2,577	1,764	2,465
Member Purchases	15	-	-	15	40	-
Payroll Processing Fees	159	109	149	308	218	298
Printing and Stationery	-	469	469	186	469	655
Security	57	294	294	115	350	351

	MAY 2025	MAY 2024	BUDGET FOR MONTH	CURRENT YTD	PREVIOUS YTD	BUDGET YTD
Sky TV Expenses	1,109	1,051	1,109	2,218	2,103	2,218
Staff Training	-	-	-	26	-	-
Subscriptions Expense	157	224	224	1,196	224	1,263
<b>Total Administration Expenses</b>	<b>10,643</b>	<b>11,339</b>	<b>11,588</b>	<b>24,358</b>	<b>18,103</b>	<b>25,781</b>
<b>Net Profit / (Loss)</b>	<b>(19,721)</b>	<b>(11,777)</b>	<b>17,531</b>	<b>(68,189)</b>	<b>(45,534)</b>	<b>(10,373)</b>