

Raglan Club Executive Committee Minutes 01/04/2025

Present: Debbie Dalbeth, John Joensen, Kevin Larkin, Glenn Rangitonga, Gary Kite, Pablo Rickard, Rachael Ngawaka, Peter Meikle.

That the minutes from the meeting held on 25/02/2025 be held as a true and correct record.

Moved Glenn

Seconded Kevin

Carried

Matters Arising:

Fire exit gate. Hook will fix by adding a pool fence lock to the back gate.
We still haven't received feedback from 8 ball and Sunday school re Adjunct information.
The front will be asphalted on the 7th
Jake is looking at the ongoing fault with the internet.

Correspondence:

Louisa would like to have an adjunct for the line dancers.

Motion: That we allow The Line Dancers to form an adjunct and sell raffles.

Moved John

Seconded Gary carried.

Membership

That the membership be accepted according to the Clubs Criteria

Moved Debbie

Seconded Glenn

Carried

Treasurers report

See profit and loss report attached.

The Net Proceeds Committee consists of all Committee key personnel as below.
Debbie Dalbeth, John Joensen, Kevin Larkin, Gary Kite, Glenn Rangitonga.

Net proceeds committee have approved and signed the Authorised Purpose schedule.

Move that the authorized purpose be accepted and paid.

Moved Debbie

Seconded Glenn

Carried

Managers' Report.

- Rachael Ngawaka and Peter Meikle are the new management Team. Peter looking after all things restaurant related. Rachael looking after bar, office and bar/gaming compliance.
- The kitchen has been recalibrated with a full clean to move the appliances to more appropriate locations.
- Peter suggested getting a floater who takes kitchen orders and makes coffee. Can also help out in the kitchen where needed.
- Peter talked about using Chomp system for managing our food plan. This reduces the yearly auditing costs. The Committee agreed with this. Debbie won a \$250 voucher from the ClubsNZ conference so will donate this to the Club to buy the Chomp Tablet.
- He is also developing a new menu.
- Peter has a spreadsheet that exactly calculates the cost of food per meal. This is available to the committee.
- The chef has negotiated great savings from suppliers.
- Programmed maintenance to be scheduled for standard and ongoing maintenance.

GENERAL BUSINESS:

- Health and safety. No issues
- We will not have draws or raffles on ANZAC day as it is so busy.
- Debbie will organise Governance training for committee members.
- The Ladies Toilet needs a revamp.
- We discussed getting more tv screens Debbie will talk to Ray Diprose.
- Pablo, Debbie and Rachael will meet with the accountant.

Meeting finished at 7.41

Profit and Loss

Raglan Club Inc For the month ended 31 March 2025

	MAR 2025	MAR 2024	BUDGET FOR MONTH	CURRENT YTD	PREVIOUS YTD	BUDGET YTD
Trading Activities						
Bar						
Income						
Bar Sales	49,473	65,079	73,791	592,577	646,707	712,695
Eftpos Surcharge Income	-	-	-	1,234	-	-
Total Income	49,473	65,079	73,791	593,811	646,707	712,695
Purchases						
Bar Licences	-	-	-	1,107	480	140
Bar Purchases	18,633	2,467	2,467	227,484	239,482	239,484
Coffee Expenses	-	404	404	2,031	2,465	2,465
Total Purchases	18,633	2,871	2,871	230,622	242,427	242,089
Wages						
Wages (Including Management)	37,513	5,290	19,486	299,890	244,885	259,216
Total Wages	37,513	5,290	19,486	299,890	244,885	259,216
Direct Expenses						
EFTPOS Expenses	19	179	179	2,467	2,141	2,142
Equipment Leases	881	(8,941)	(8,941)	9,349	-	2
Jackpots	4,000	800	800	20,400	22,400	22,400
Licences	2,521	-	-	6,991	970	970
Repairs & Maintenance - Bar	240	-	-	4,524	1,919	1,921
Repairs & Maintenance - Bowling Club	754	-	-	6,076	720	720
Replacements & Minor Assets	-	1,033	1,033	323	3,560	3,561
Sundry Expenses	434	212	212	3,996	3,653	3,653
Total Direct Expenses	8,848	(6,717)	(6,717)	54,126	35,364	35,369
Bar Surplus / (Deficit)	(15,521)	63,635	58,151	9,174	124,031	176,021
Kitchen						
Income						
Bar Meals	-	-	-	523	-	-
Kitchen Income	19,136	37,920	34,401	268,536	319,688	346,396
Total Income	19,136	37,920	34,401	269,059	319,688	346,396
Purchases						
Kitchen Purchases	9,555	8,866	8,866	116,110	145,954	145,954
Total Purchases	9,555	8,866	8,866	116,110	145,954	145,954
Wages						
Wages - Kitchen	20,344	17,309	17,309	186,558	180,517	180,517
Total Wages	20,344	17,309	17,309	186,558	180,517	180,517

	MAR 2025	MAR 2024	BUDGET FOR MONTH	CURRENT YTD	PREVIOUS YTD	BUDGET YTD
Direct Expenses						
Kitchen Expenses	-	-	-	2	1,209	1,209
Depreciation - Kitchen Equipment	636	669	669	7,388	8,028	8,028
Kitchen Licences	-	-	-	152	701	701
R & M Kitchen	585	288	288	8,468	3,304	11,305
Replacements < \$1,000 - Kitchen	-	(170)	-	896	3,032	3,201
Total Direct Expenses	1,221	787	957	16,906	16,274	24,444
Kitchen Surplus / (Deficit)	(11,984)	10,958	7,269	(50,515)	(23,057)	(4,519)
Gaming						
Income						
Gaming Income	25,184	15,402	16,220	230,520	238,115	238,926
Total Income	25,184	15,402	16,220	230,520	238,115	238,926
Expenses						
Depreciation	2,600	2,805	2,483	31,203	28,416	28,415
EMS Monthly Monitor Fee	55	55	55	660	660	660
Gaming Duty	4,694	3,481	3,481	53,269	54,766	54,767
Problem Gambling Levy	253	188	188	2,877	2,957	2,957
EGM Compliance Fee	-	-	-	13,264	13,264	13,264
Gaming End of Year Adjustments	-	6,857	-	-	6,857	-
Gaming Expenses	-	-	-	-	6	6
Gaming Machine Fee	811	918	918	10,223	11,146	11,146
Gaming Service Contract	1,095	959	959	13,015	12,344	12,348
Licence Renewal	-	-	-	2,880	1,977	1,977
Repairs & Maintenance - Gaming Machines	-	-	-	-	300	300
Total Expenses	9,508	15,263	8,084	127,390	132,694	125,840
Gaming Surplus / (Deficit)	15,676	139	8,136	103,130	105,421	113,086
Club Raffles						
Income	2,153	2,603	2,603	21,659	25,995	25,994
Expenses	(174)	(348)	(348)	(4,264)	(7,604)	(7,603)
Net Club Raffles	1,979	2,256	2,255	17,396	18,390	18,391
Courtesy Bus Costs						
Courtesy Bus Income	143	277	277	2,148	2,109	2,107
Depreciation	(40)	(58)	(58)	(485)	(693)	(696)
Running Costs	(277)	(159)	(159)	(3,167)	(2,690)	(2,691)
Repairs & Maintenance	-	-	-	(1,557)	(640)	(1,920)
Total Courtesy Bus Costs	(174)	61	60	(3,062)	(1,915)	(3,200)
Entertainment						
Expenses	(2,025)	(450)	(2,250)	(25,012)	(20,735)	(29,000)
Net Entertainment	(2,025)	(450)	(2,250)	(25,012)	(20,735)	(29,000)

	MAR 2025	MAR 2024	BUDGET FOR MONTH	CURRENT YTD	PREVIOUS YTD	BUDGET YTD
Hire Income						
Cabin Hire	5,571	-	-	12,591	-	-
Hire Car Parking Income	522	435	585	6,174	5,217	6,850
Hire Income - Other	-	-	-	217	1,750	-
Hire The Pavilion Income	478	783	3,000	7,722	2,543	19,500
Market Income	435	809	809	9,873	7,133	7,134
Total Hire Income	7,006	2,026	4,394	36,577	16,644	33,484
Motorhome Income						
Motorhome	1,742	1,470	1,470	15,027	12,156	12,156
Total Motorhome Income	1,742	1,470	1,470	15,027	12,156	12,156
Total Trading Activities	(3,301)	80,093	79,485	102,715	230,935	316,419
Plus: Other Income						
Donations Received	-	-	-	3,474	306	306
Insurance Claims	-	(12,518)	-	6,938	78,425	-
Interest Income	396	2,891	2,891	6,841	14,737	14,736
Member Subscriptions	1,369	1,278	1,278	39,275	33,061	33,061
Sponsorship	-	-	-	(870)	-	-
Sundry Income	44	44	44	8,974	621	620
Total Other Income	1,808	(8,304)	4,213	64,632	127,149	48,723
Less: Occupancy Expenses						
Depreciation - Other Assets	4,770	4,698	4,647	54,365	48,016	47,900
Wages - Cleaning & Maintenance	8,578	840	840	18,874	12,523	12,523
Electricity & Gas	1,735	565	2,047	24,231	28,151	29,633
Rates	-	-	-	12,295	11,456	11,455
Repairs & Maintenance - Other	12,493	(59,193)	692	35,703	70,168	75,881
Rubbish Removal	438	496	496	5,001	6,040	6,041
Telephone, Tolls & Internet	229	209	209	2,659	2,979	2,975
Water Rates	-	-	-	2,875	2,447	2,447
Total Occupancy Expenses	28,243	(52,386)	8,931	156,002	181,781	188,855
Less: Administration Expenses						
Accident Compensation Levies	-	-	-	2,803	2,691	2,691
Accounting Fees	1,599	1,652	1,652	23,251	14,706	14,706
Advertising	-	150	150	1,120	793	793
Audit Fees	-	250	250	3,750	3,850	3,850
Bank Charges	336	553	553	3,978	4,523	4,521
Clubs NZ Membership Fee (Capitation)	-	2,928	-	3,273	2,928	-
Clubs NZ Seminars	-	1,042	1,042	1,391	2,346	2,346
Freight	-	2,090	2,090	2,411	3,678	3,679
General Expenses	39	90	30	1,034	961	902
Hospitality Expenses	-	(19)	-	1,275	1,298	1,316
Insurance	2,221	917	2,096	25,328	22,417	23,596
Interest Expenses	-	140	140	702	1,686	1,680

	MAR 2025	MAR 2024	BUDGET FOR MONTH	CURRENT YTD	PREVIOUS YTD	BUDGET YTD
Laundry & Cleaning	850	695	695	9,837	10,625	10,625
Legal Fees	-	-	-	2,889	-	-
Member Purchases	21	449	449	1,095	2,085	2,085
Payroll Processing Fees	155	109	109	1,618	1,102	1,102
Printing and Stationery	222	673	673	4,204	4,131	4,131
Security	56	54	54	1,781	2,163	2,166
Sky TV Expenses	1,109	1,051	1,051	12,674	10,662	10,657
Sponsorship Payments	-	-	-	-	761	761
Staff Training	-	-	-	1,639	1,500	1,500
Subscriptions Expense	-	-	-	380	380	380
Sundry Expenses	-	(60)	-	-	-	60
Travelling & Accommodation	1,043	-	-	4,241	-	-
Wages-Honourarium	-	-	-	2,400	2,400	2,400
Total Administration Expenses	7,651	12,763	11,034	113,072	97,682	95,947
Net Profit / (Loss)	(37,387)	111,412	63,733	(101,728)	78,620	80,340