

Raglan Club Executive Committee Minutes 26.11.2024

Present: Debbie Dalbeth, John Joensen, Maxine Picard, Kevin Larkin, Glenn Rangitonga, Willy Cornes, Gary Kite, Joe Webber

Apologies: Caz Low

Debbie started the meeting reminding the committee the manager is someone we have engaged to manage the Club on our behalf and is to be supported and treated with respect at all times. After the last meeting Debbie sent the committee the code of conduct and tips from ClubsNZ on efficient committee meetings which includes having dry meetings. Debbie has asked Caz to stay away from the next few meetings until committee members understand their obligations.

That the minutes from the meeting held on 29.10.2024 be held as a true and correct record.

Moved Glenn

Seconded Kevin

Carried

Matters Arising:

We will need to redo the trench as it needs to be filled with sand, so it doesn't compact. Willy and Glenn will be organizing this before the next meeting.

Back carpark needs to have parking lines especially where the busses park as people parking there is an ongoing problem. Glenn will look in to hiring a linemarker.

Bowling club painting. This will cost \$3,200. The committee approved the new colour scheme and authorised them to go ahead with this.

Fire exit gate. John will fix by adding a pool fence lock to the back gate.

Correspondence:

Ice cream van. A company has approached us about having an ice cream trailer/van operating over the busy months in close proximity to the Raglan Rock operation. Glenn to liaise with them.

The back cabins have been moved and we are investigating a firewall on the front cabin.

The Sunday School has bought a door for the Lions cabin, Maxine raised that large purchases by adjuncts should be approved in advance. This is in the constitution.

Membership

That the membership be accepted according to the Clubs Criteria

Moved Gary

Seconded Kevin

Carried

Treasurers report

7 Month YTD to the end of October 2024

- YTD Net Profit is (\$78,470) compared to 2023/24 Net Profit of (\$63,558)
- October 2024 Net Profit is \$10,473 compared to October 2023 Net Profit of (\$57,519)
- October 2024 Net Profit is up on September 2024 Net Profit of \$2,068

KPI's

October 2024	MTH	LAST MTH	YTD	Recommended
Bar Purchases/Sales	42%	45%	42%	30% - 40%
Bar Wages/Sales	39%	54%	52%	30% - 40%
Bar Net Surplus/(Deficit)	\$6,687	(\$4,008)	(\$5,931)	
Kitchen Purchases/Sales	41%	35%	40%	30%
Kitchen Wages/Sales	50%	58%	67%	30%
Kitchen Net Surplus/(Deficit)	\$1,487	\$93	(\$20,642)	

Gaming October 2024

- \$9,770 Authorised Purpose
- \$3,284 Reimbursement
- YTD Authorised Purpose % = 33.12% KPI – 37.12%
- Net Surplus October \$9,716 September \$15,042 YTD \$41,686

Maxine informed that due to the loss, the accountant advised to do essential maintenance only.

Moved Maxine

Seconded Glenn Carried

The Net Proceeds Committee consists of all Committee key personnel as below.

Debbie Dalbeth, John Joensen, Maxine Picard, Kevin Larkin, Gary Kite, Glenn Rangitonga, Willy Cornes.

Net proceeds committee have approved and signed the Authorised Purpose schedule.

Managers' Report

New Eftpos machines have arrived with our updated POS system

New feminine hygiene pods and air fresheners have been installed in the bathrooms.

The washing machine is constantly going out of balance and needs repairs/replacement as Mandy and Mark are both taking the laundry home to do. - it should be under warranty. Maxine bought it so will find the receipt for it.

Outside Deck - Mesh blinds need looking at due to the strong winds we have had recently

MARKET

The markets were put on hold due to the amount of time consumed organising. This has now been handed over to Jacqueline Sorensen from Raglan Candles to organise and run. The next markets will be 28th December and the 25th January, 9am -1.30pm. Future dates will be looked at when time allows. The agreement made with Jacky is that she will pay a sum to the club on these days and anything she makes above that she keeps to cover the time she spends organising.

Events

Upcoming November

26th November Twilight Bowls

27th & 28th November The Ecolab Fishing Tournament

28/30th November The Raglan Sport Fishing Tournament –

28th Briefing – 30th Prizegiving and dinner

(There could be a few issues with the combination of the 2 tournaments with regards to Ecolab weighing in and RSF briefing on the 28th)

30th November - Raglan Health Shuttle dinner 30pax – 7pm

Upcoming December

3rd December – Twilight Bowls

6th December – Waikato Real Estate – 23pax– Bowling Club

7th December – NZ Panel Vans – 12.30-2.30pm – lunch 30pax

7th December – Indoor Bowls Xmas – 35-40pax 5-9pm

7th December – SCH Ltd – Work function 30pax Bowling Club 5-9pm

8th December – Raglan Boards Riders – 100pax Bowling Club 4pm-8.30pm

10th December – Raglan Horticulture – luncheon - 12.30pm – 30pax

12th December – Chartered Club Bowling Tournament

13th December – MET Service Dinner – 30-40pax Bowling Club 4pm-7.30pm

15th December – Clubs NZ Interclub championship Bowling Club 2pm-approx 6pm

ENTERTAINMENT

New Years Eve – The Raglanders have been hired

Buskers – I am talking with Pablo and some buskers around town to see if I can get some one-man bands to play on a Saturday or Sunday afternoon.

Restaurant

The restaurant is not operating in the way it should. The menu is obviously not what the members want and high priced.

A new menu is being looked at currently and hopefully will be ready to go by the 20th December

Lunch, Dinner and Snack Menu

Trying to get the restaurant opening earlier from the 20th December – staff and menu allowing

TRAINING

2 new staff members have completed their Gaming Harm Minimisation Training

1 new staff members will be carrying out their Gaming Harm Minimisation Training on Tuesday 3rd December.

3 Staff members have been enrolled and are studying to complete their Liquor Controllers Qualification.

There is course being run by the police at the Town Hall on the 2nd December (Copy of flyer attached) which I currently have 5 people registered for. A couple of the staff already hold a certificate for this.

GENERAL BUSINESS:

Hook requested we look at getting a screen door for the kitchen. We don't think it's necessary at this time.

Adjunct liaison Duties – Willy doesn't think it's of any value having committee members be adjunct liaisons.

Maxine was working on the list of duties that the treasurer does. We don't have a record of the accounting tasks that are done by the treasurer, book keeper and manager. There are lots of people involved in this with duplicating tasks and a lack of clarity.

The washing machine doesn't work, We are still owed money from the cabin that was located at the front of the Club for several months. Caz will chase up the outstanding debt from them.

By-Laws need to be updated.

Quotes for resealing the front. One has come in for around \$30,000.

Meeting finished at 6.47

