Raglan Club Executive Committee Minutes 30.01.2024

Present: Debbie Dalbeth, Glenn Rangitonga, John Joensen, Maxine Picard, Kevin Larkin, Troy Leather, Bill Cornes, Joe Webber.

Apologies: Gary Kite.

That the minutes from the meeting held on 02.01.2024 be held as a true and correct record.

Moved: Bill Seconded: Kevin Carried

Matters Arising:

- Glenn will arrange the marking of the carpark and fixing the asphalt.
- R.S.A Cabinets we need to clear out the cabinet for the RSA stuff. Kevin will arrange this.
- We have a quote for a 360-degree camera in the Pokie machine area of \$800. We will look in to this further. We met with Grant and he is getting back to us with a quote.
- Shade sails need sorting out as the corners are ripped. Glen will buy two more sails.
- Willie and Hook will get some bark organised for the kid's playground.
- Debbie has talked with a sound expert. He came up with a solution that
 makes the mike really clear and a simple way of attaching a speaker for
 funerals fishing competitions etc. We've decided to go with it.
- We need to look at doing something about the stage, so it doesn't scratch the floor.

Correspondence:

No correspondence

Membership

That the membership be accepted according to the Clubs' criteria

Moved Debbie Seconded Bill Carried

Treasurer's report. 9 Months YTD to the end of December 2023

- YTD Net Profit is (\$26,373) compared to 2022/23 Net profit of \$17,890
- December 2023 Net Profit is \$9,993 compared to December 2022 Net Profit of \$12,569
- December 2023 Net Profit is up on November 2023 profit of \$8,976

KPI's Dec 2023	МТН	YTD	Recommended
Bar Purchases/Sales	43%	41%	30-40%
Bar Wages/Sales	31%	40%	30-40%
Bar Net Surplus (Deficit)	\$13,356	\$61,763	

Kitchen Purchases/Sales	65%	49%	30%
Kitchen Wages/Sales	38%	55%	30%
Kitchen Net Surplus (Deficit)	\$(2,277)	(\$19,994)	

Gaming December 2023

- \$9,793 Authorized Purpose
- \$12,713 Reimbursement
- YTD Authorized Purpose Percentage =40.59% KPI >=37.12%

Net Surplus

Dec \$8,632 YTD \$70,602

Troy will look into why the Club raffle expenses are minus for December. None of the Hams were coded to raffles expenses, they went to kitchen purchases. This distorts the figures. Troy to look into it and fix.

Moved that the aged payables be paid, and the treasurers report be accepted.

Moved Maxine Seconded Kevin Carried

MANAGERS REPORT.

- Pothole in car park Glenn will fix this.
- The men's toilet door is jamming.
- The Club passed the food plan apart from a couple of minor hitches.
- There is poor advertising for bands none of the committee knew about it.
 Advertising needs to be improved to make sure people know when an event is on.
- Stocktake not too bad a couple of products are out but looking a lot better.
 The variance report was presented. Troy will do the stocktake on a Monday closest to the end of the month and present the variance report to the committee each month.
- There are changing trends Quart bottles are down on previous years and wine sales are up.
- Campervans our income is down compared to last year. Troy to arrange a \$10 meal voucher for the camper vans who book in. 1 voucher per van and update the NZMCA listing
- Health and Safety an audit of first aid kits has been conducted and gaps replaced
- Joe will look into a cage for the gas bottles
- Joe will look at the kitchen fan
- We need signs to promote the Club and coffee see Brand impact in Greenslade road. Troy to arrange.
- Start a coffee loyalty card

GENERAL BUSINESS:

- Every year we meet with the insurance broker to discuss the Clubs insurance. This year they have advised that based on the latest valuation and the age of the Bowling Club the underwriters will no longer insure the Bowling Club for full replacement value. They insure it for indemnity value which is to a maximum of \$472,000. That means if anything happens to the buildings and if the whole thing burns to the ground, the most the insurance will pay is \$472,000. Even insurance on damage will not be to replacement value. The greens are insured to a max of \$200,000 for both. We are in discussion with the insurance company. This info is passed onto the Outdoor Bowlers.
- The insurance company have said that this is because in other parts of NZ old buildings are not well maintained. They acknowledge our building is well maintained and in good order but the calculations they use mean it will no longer be fully insured.
- There was some discussion about the handling and storing of chemicals.
 Troy will look into whether the way we store our chemicals meets legal requirements A friendly audit.
- The car park is again getting full when no one is in the Club. Troy to arrange
 more signs advising it is a wheel clamp area and to start up enforcement
 again. There are flyers we have that can be modified and put on the
 windscreen of cars. Looking into starting up clamping again.
- We talked about a ten-year plan Not much interest in writing up a strategic 10 year plan. Basically we will keep doing what we're doing, look after the buildings and keep tweaking the way we do things to keep members coming in and keep the place profitable and expand on our offerings.
- Darts and pool are looking at an adjunct event such as a turkey shoot.
- Darts/Snooker would like a happy hour on Sunday's. Troy to arrange a
 happy hour on Sunday from 4:30 to 6pm and make sure it is advertised. Just confirmation that Happy Hours are not to reward but to encourage
 people to come in or stay on.
- The Annual Clubs New Zealand Confrence is being held in Auckland at the Sky Tower on 15th 16th 17th March, Debbie and John will go. Troy possibly.

 Debbie is going through the ClubsNZ constitution template and the new incorporated society legislation. As a result the Privacy Policy and membership application forms are updated. The privacy policy will go on the website.

That we accept new Membership application forms. These are simpler and meet all requirements.

Moved Debbie Seconded Kevin Carried.

- We need to look at having coffee inside so we can cater to our evening diners.
- We will have a market / car boot sale on Saturday the 30th of March this will end at three due to Muroki on in the evening.

Meeting finished at 8.04

Power Stats





