# Raglan Club Executive Committee Minutes 02.01.2024

**Present**: Debbie Dalbeth, Glenn Rangitonga, John Joensen, Maxine Picard, Gary Kite, Kevin Larkin, Troy Leather, Bill Cornes, Joe Webber.

## Apologies:

## That the minutes from the meeting held on 28.11.2023 be held as a true and correct record.

Moved:	John	Seconded:	Gary	Carried
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## Matters Arising:

- Glenn will arrange the marking of the carpark and fixing the asphalt.
- R.S.A Cabinets we need to clear out the cabinet for the RSA stuff. Kevin will arrange this.
- We need to get promotional items to sell. John has got a price of \$33 plus gst for polo shirts with a logo. The committee discussed this and decided that by the time we add a profit margin it will be too expensive for our members.
- The cameras for the bus carpark have been installed. We have a quote for a 360 degree camera in the Pokie machine area of \$800. We will look in to this further.
- Information on the solar power can be updated on the minutes and be shown on the raffle draws. We are saving about \$1000 per month. Graphs of the solar power to be added to the minutes.

#### **Correspondence:**

No correspondence

## Membership

There was an objection to one application so this was rejected.

That the rest of the membership be accepted according to the Clubs' criteria

Moved	Debbie	Seconded	Gary	Carried
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## Treasurer's report. 8 Months YTD to the end of November 2023

- YTD Net Profit is (\$36,077) compared to 2022/23 Net profit of \$5,320
- November 2023 Net Profit is \$9,265 compared to November 2022 Net Profit of \$9,523
- November 2023 Net Profit is up on October 2023 profit of (\$58,875).

KPI's Nov 2023	МТН	YTD	Recommended
Bar Purchases/Sales	41%	40%	30-40%
Bar Wages/Sales	29%	41%	30-40%
Bar Net Surplus (Deficit)	\$16,663	\$48,695	

Kitchen Purchases/Sales	37%	46%	30%
Kitchen Wages/Sales	34%	59%	30%
Kitchen Net Surplus (Deficit)	\$7,989	(\$17,717)	

#### Gaming November 2023

- *\$5,436* Authorized Purpose
- \$8,991 Reimbursement
- YTD Authorized Purpose Percentage =39.35% KPI >=37.12%

 Net Surplus
 Nov \$4,333
 YTD \$61,970

There was discussion around the profitability of having the restaurant in house. If it loses money each month the Club will go down faster than if we outsourced it. We will need to review how it goes over the summer months and decide on the ongoing viability. It must be advertised to get the message out there and if it isn't used we will lose it.

## Moved that the aged payables be paid, and the treasurers report be accepted.

Moved Maxine Secon	led John Carried
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#### Managers Operations Report – DEC 2023

- Membership:
  - 35 Full members, 20+ Seasonal
- Adjuncts
  - All the adjuncts who conducted raffles in December were very happy with the increase raffle revenue from ham raffles.
- Maintenance
  - Shade sails need to be repaired. (Glenn)
  - Rubbish needs to be removed from behind the sheds. (Glenn)
  - Replacement Bark required for playground. (Bill)
- Kitchen
  - Anthony has taken over as Head Chef
  - Brunch/Lunch menu is complete
  - Anthony is sorting out the kitchen and I'm happy with what he is achieving so far, we are looking back on track to complete our food control assessment in Mid Jan.
- Market Stall
  - December Market held in the club car park, was greatly received by the stall holders, and several comments were made to the organisers to have more at the club.
- Entertainment
  - New Years Eve. DJ Paul went down well, very professional as DJ's go.
  - Burtones booked for Wednesday and Thursday 11<sup>th</sup>, 12<sup>th</sup> Jan
  - Waikato Rocks Saturday 20<sup>th</sup> Jan
- New Years Eve
  - Bar up \$200 from 2022
  - Kitchen up \$800
  - Unfortunately Bowling was cancelled 80 people had signed up for the night
  - Parade cancelled
  - This probably had an impact on our turnover by approx. \$3k
- Last Man Standing
  - Went down well with members. We sold more Joker Tickets per week than we sold on Friday 29<sup>th</sup> December where we had our biggest Friday turnover of December
- Members Sunday on a Spit
  - Cost approx. \$3k
  - Bar Turnover \$2.6k until 6pm
  - Cost to run in current format \$1000 to \$1500
  - Approx 150 meals provided
  - Overall I think it is a good idea and could possibly be repeated as a mid- winter Xmas get together
- Opening from 10am
  - As at 3pm today we have decided to set back the opening day until Tuesday 9<sup>th</sup> January, due to coffee machine breakdown today, water heater power failure,

we can't get Eftpos NZ to sort out the connection. and mostly the fact we can't get supplies, due to the public holiday's

- Thanks to Barry Dalbeth and Glenn for help to make the area functionable, at a very low cost.
- We have had a lot of interest while install and training has been going on and even had a couple sign up as members after they showed up on the deck for a coffee, we then took them around the club and wanted to come back.

## Health and Safety

- No issues this month.
- The front steps have non slip pads.

## **GENERAL BUSINESS:**

- The Club will close for 3 weeks in June (4<sup>th</sup> until the 26<sup>th</sup> June) to complete the floor and renovations. The builders have been booked in, staff are taking leave. We can open the Bowling Club in the evenings during that time. We have created a building subcommittee to look at what is required for the rest of the renovations. This is Willie Cornes, Glenn Rangitonga and John. Debbie has contacted the insurance company around the business continuity cover.
- We need to look at doing something about the stage so it doesn't scratch the floor.
- Shade sails need sorting out as the corners rip, Glenn will ring someone
- Willie and Hook will get some bark organised for the kid's playground.
- Glenn/ Gary will organize the scrap to be removed from the club.
- Stock takes are to be done Monthly and need to be in before 10am opening time. Troy can do them Mondays when we don't open until 2pm, Troy to get on top of them in January and present the variance reports at our Monthly meetings. Debbie to do spot stocktakes starting February.
- We need to look at fixing the sound system. Debbie will look at something simple this month.

Meeting finished at 7.26

**Power Stats** 





