

# Raglan Club Executive Committee Minutes

Tuesday 31.10.2023

**Present:** Debbie Dalbeth, Bill Cornes, Maxine Picard, Gary Kite, John Joensen, Joe Webber, Kevin Larkin, Glenn Rangitonga.

**Apologies:**

**That the minutes from the meeting held on 26.09.2023 be held as a true and correct record.**

Moved: John    Seconded: Gary Carried

**Matters Arising:**

- Glenn will arrange the marking of the carpark and fixing the asphalt.
- Glenn will provide a concept for repairing the front.
- Bowling Club the pavers need repairing. Troy will get someone to look at fixing this.
- R.S.A Cabinets we still need to have a meeting with them re relocating the memorabilia. We need to store it in the shed temporarily, so it doesn't get damaged.

**Correspondence:**

**Membership**

That the membership be accepted according to the Clubs' criteria

Moved Gary Seconded Kevin Carried

**Treasurer's report. 6 Months YTD to the end of September 2023**

- YTD Net Profit is \$13,534 compared to 2022/23 loss of (\$6,482)
- September 2023 Net Profit is (\$35,370) compared to September 2022 Net Profit of \$6,482
- September 2023 Net Profit is down on August 2023 profit of \$25,229.

<i>KPI's Aug 2023</i>	<i>MTH</i>	<i>YTD</i>	<i>Recommended</i>
<i>Bar Purchases/Sales</i>	<i>40%</i>	<i>39%</i>	<i>30-40%</i>
<i>Bar Wages/Sales</i>	<i>47%</i>	<i>42%</i>	<i>30-40%</i>
<i>Bar Net Surplus (Deficit)</i>	<i>\$1,536</i>	<i>\$39,396</i>	

<b><i>Kitchen Purchases/Sales</i></b>	<b><i>56%</i></b>	<b><i>46%</i></b>	<b><i>30%</i></b>
<b><i>Kitchen Wages/Sales</i></b>	<b><i>87%</i></b>	<b><i>61%</i></b>	<b><i>30%</i></b>
<b><i>Kitchen Net Surplus (Deficit)</i></b>	<b><i>(\$8,967)</i></b>	<b><i>(\$15,683)</i></b>	

### **Gaming September 2023**

- \$5,892 Authorized Purpose
- \$2,435 Reimbursement
- YTD Authorized Purpose Percentage =32.77% KPI -37.12%
- Net Surplus Sept \$5,696 YTD \$48,194

**Moved that the aged payables be paid, and the treasurers report be accepted.**

Moved Maxine Seconded John Carried

There was some discussion around the kitchen loss this is too high.

- The kitchen is open for the snack menu before the main menu at 5pm
- Too much product has been bought
- We need more advertising – a sign out the front

### **Monthly Operations Report – OCT 2023**

#### **Membership:**

- Similar number of members compared to the same time 2022

#### **Staff**

- Leanne has now joined the bar staff on a part time basis
- Scottie has returned from holiday and will start again this week.

#### **Adjuncts**

- Bowling club twilight bowls commences November 7<sup>th</sup>

#### **Maintenance**

- Shade sails need to be set up.
- Rubbish needs to be removed from behind the sheds.
- Front doors need to be completed.
- Replacement Bark required for playground
- Floor

#### **Date to finish floor needs to be set – June 2024**

#### **Kitchen**

- Mike has taken over as Head Chef
- New menu development will start this week and should start in approx 2 to 3 weeks.

#### **Market Stall**

- We have the opportunity of two permanent stall holders for this summer
- Lisa wants to update her area. With grass etc.

### **Entertainment**

- New Years eve is booked.
- We will look at getting Friday night light entertainment

### **Fishing**

- 11 November Raglan Sport Fishing
- Ecolabs fishing 22 and 23 November

### **GENERAL BUSINESS**

- We have a handbook for committee members to read on roles and responsibilities
- We will set up a raffle roster for committee members
- Our constitution seems to be up to date with the new Incorporated Societies rules but we will need to check.
- The Gaming Laws are also being looked at and staff all need be up to date.
- We will get a coffee cart for the front deck.
- Glenn has a plan for the front.
- Need toilet seats to be fixed urgently. Troy will action.
- We have had some instances of kids in the carpark and vandalising the buses. We will get more security cameras and sensor lights installed.
- We should have a pig on a spit before Christmas.
- We need to get promotional items to sell. John will contact Dan about getting the club logo on tea shirts and polo shirts.
- Clubs NZ area meeting soon
- It's a waste of money hiring mats, John will buy a mat for the floor
- John will get a price for the logo in the front.

Meeting finished at 6.53