

Raglan Club Executive Committee Minutes

Tuesday 02.05.2023

Present: Debbie Dalbeth, Brian Thurogood, Maxine Picard, Glenn Rangitonga, Gary Kite, John Joensen, Pablo Rickard

Apologies: Craig Bridgman, Troy Leather

That the minutes from the meeting held on 28.03.2023 be held as a true and correct record.

Moved: Glenn Seconded: Gary Carried

Matters Arising:

- Glenn will arrange the marking of the carpark and fixing the asphalt. .
- The suspended ceiling over the snooker and pool tables is stained and needs a coat of paint. We will look into other options rather than painting black.
- Signage for the pool table area is done. Gary and Brian to liaise with Troy about further signs.
- John has put up the surfboard sign at the back entrance.
- Insurance company sent a revised offer we have accepted the money and we are working on a plan to repair the entrance and dance floor.
- Pablo and Glenn looking at the Capital Plan and Programmed Maintenance in time for the end of year Financials. Troy can enter regular maintenance onto the plan. We will share the link with Troy.
- Brian's proposal from an artist for the front of the Club looks good. We will meet with him and discuss.

Correspondence:

A member has suggested that we should revisit black above the pool table as it might make the area too dark, we will talk to him and discuss ideas.

Moved Debbie Seconded Brian Carried

Membership

That the membership be accepted according to the Clubs' criteria

Moved Debbie Seconded Brian Carried

Treasurer's report. 12 Months YTD to the end of March 2023

- YTD Net Profit is \$83,172 compared to 2021/22 loss of (\$9,015)
- March 2023 profit is \$12,596 compared to March 2022 loss of \$32,712)
- March 2023 profit is upon February 2023 profit of \$6,882

KPI's Mar 2023	MTH	YTD	Recommended
Bar Purchases/Sales	34%	39%	30-40%
Bar Wages/Sales	31%	32%	30-40%
Bar Net Surplus (Deficit)	\$13,672	\$97,529	

Kitchen Purchases/Sales	44%	42%	30%
Kitchen Wages/Sales	45%	53%	30%
Kitchen Net Surplus (Deficit)	\$1,544	\$3,875	

Gaming March 2023

- \$5,214 Authorized Purpose
- \$2,714 Reimbursement
- YTD Authorized Purpose Percentage - 39.10%

Moved that the aged payables be paid, and the treasurers report be accepted

Moved Maxine Seconded Gary Carried

Moved that the Budget 2023 2024 be accepted,

Moved Maxine Seconded Brian Carried

Managers' Report

Membership:

- 20+ new Members

Staff

- Tom and Mike leaving in the next 2 to 3 weeks.

Adjuncts

- Bowling Club should have 3 qualified bar managers by the end of the month.

Maintenance

- Ladies toilet lights are replaced with much cleaner lighting compared to the old fluorescent unit
- Underground Leak inside loading bay fixed, looking for scoria to fill the hole.
- Diesel heating for winter, Preventative maintenance this month
- Chillers at the club and bowling club need to be checked for winter
- Grease trap cleaning arranged
- Drains and spouting need to be checked and cleared for winter. Troy to arrange someone to do it.
- The bottom 4 items to go on the programmed maintenance plan. Link to be sent to Troy

Kitchen

- The new menu is going ok, some staple items have slowed.

Kitchen Alterations

- Troy proposes we cut through the cash up room directly into the kitchen. Primary reason is to reduce kitchen wages and make food order taking seamless.
- The committee doesn't agree the alteration would make a difference. It's a lot of money for little to no return.

Market Stall

- Ice cream/Gelato is finished and we are waiting on a report on how they think it went for the summer and what we can do to enhance traffic.

Entertainment

- Thursday Music continues

Suppliers

- Breweries have hinted on large price increases this year in June.

- Eurovintage have been hit hard with the flooding that occurred around the country, we will have a new wine menu and new wines from June.

Upgrades

- Glenn will provide a concept drawing of upgrades to flood damaged main entrance and then we can get quotes.

Anzac Day

- Up \$2.5k from last year

General business

- The Appeals board met and made no change to the outcome of the disciplinary.
- A trespass notice has been issued to a member but not yet served as they seem to be avoiding us. There are notices at the Club and Bowling Club to be handed out.
- Pablo has asked for some foldback speakers for the stage.

Move that we allow Pablo to purchase two foldback speakers for approx. \$1,000 each. He will order them and send the invoice into the Club for payment.

Moved Gary

Seconded Brian

Carried

- AGM will be Sunday 23rd July. Have a think about proposals, remits, who is standing again.
- We want to buy a digital projector for events people plan. Glenn will see if the school has some as they just replaced theirs. We can also replace the existing one as the picture is getting poor.
- Brian and Craig have produced a marketing plan which they will submit to the next meeting.
- We will get a glass front fridge for raffles so they are easier to see.
- We need to tighten up on systems. Will talk to Pos Pro about a less manual way of booking product in.

Meeting finished at 7.22