Raglan Club Executive Committee Minutes

Sunday 25.09.2022

Present: Debbie Dalbeth, John Joensen, Pablo Rickard, Troy Leather, Brian

Thurogood, Gary Kite, Maxine Picard, Glenn Rangitonga

Apologies: Craig Bridgman.

That the minutes from the meeting held on 04 09 2022 be held as a true and correct record.

Moved: Gary Seconded: Brian Carried

Matters Arising:

- The wood around the bar is rotten and needs looking at. This still needs to be evaluated. Another spot by the light switches for the snooker tables.
- The suspended ceiling over the snooker and pool tables is stained and needs a coat of paint. We will have a working bee and paint them.
- The advertising surfboard is underway.
- Rally New Zealand are booked in for Friday.
- Troy will organize entertainment for New Years.

Correspondence:

Letter from the Yard Café looking to use our venue for entertainment. The committee has decided that this is not a good fit for the club and will decline the offer.

Membership

That the membership be accepted according to the Clubs' criteria

Moved: Debbie Seconded Gary Carried

Treasurer's report

5 months year to date until the end of August 2022.

- YTD Profit of \$1,710 as opposed to the previous year's profit of \$535.
- Income up by \$85,780
- Cost of sales up by \$77,684
- Operating expenses up by \$693

August 2022/July2022

• Profit of \$7625 as opposed to Julys profit of \$3694

- Income up by \$20,986
- Cost of sales up by \$11,426
- Operating expenses up by \$5,745

The committee suggested that we have reports that are linked to the budget and capital plan and programmed maintenance. Current report is a bit misleading as it doesn't include capital expenditure but does include depreciation.

- Debbie and Brian will sit down with Bizworx and look at what reporting we can get.
- We also need the accountant to look at the authorized purpose as it is too low compared to what the DIA advise

For more details the profit and loss report is attached to the minutes

Moved that the treasurers report be accepted

Moved Maxine Seconded Brian Carried

Managers' Report:

- 1. There has been a steady response so far for renewed membership (97) since the cost increase with no abnormal feedback from members. Again, it's another good month for new members with about 20 new members since our last meeting.
- 2. Prices have stabilized somewhat however supply is an issue. DB Double Brown is no longer to be produced in a keg. I recommend we sell our own Raglan Brew. Being an extra low carb lager as this is the trend, and an increasing choice. However, marketing is important you need to target your members
- 3. We have upgraded our output in the Kitchen by upgrading the Kitchen equipment. We have installed a larger fryer and have very quickly reached its capacity.
- 4. We are quickly booking up Xmas and the summer months 2023.
- 5. With the increased tourist or camper vans using our kitchen and the ongoing desire to cut costs. If we want to maintain any consistency, we need cameras in the bar to monitor the gaming area and garden bar and car park. We can do this now.

- 6. The Staff have asked for a security monitor in the bar so they can view potential trouble spots ie front deck, Gaming smokers area, Garden Bar and dining area.
- 7. The front of the Club needs cleaning Troy will investigate a price for this and go ahead if it's reasonable.
- 8. We have started training volunteers to man the bar at the bowling club.
- 9. WRC, we require a volunteer for Friday the 30th from 10am to stop traffic coming to park in the club from Wallis Street We will park the van in the driveway in the morning to stop traffic.
- 10. We require the shade sails to be installed before Friday.
- 11. New signage indicating membership costs, pool rules are required. Troy will action this.
- 12. Outside kitchen needs upgrading members want to use the BBQ and they are annoying the kitchen staff. It needs cleaning out. Troy will place everything on the deck so our members can help themselves and we will throw away what is left.
- 13. Staff. We are still short staffed.

General Business

The committee discussed putting a kids play area in the garden bar. We will also get two round barbeque tables. John will organize this.

The committee discussed the number of campervans in the carpark and the effect it was having on parking. Troy pointed out that the bar staff haven't got time to count individual customers.

That we increase the price of campervans to \$25 per night.

Moved Brian Seconded Pablo Carried.

We will also be going to limit the number of campervans to ten.

Andreas Broring has offered to investigate the feasibility of building in the front carpark and leasing this space out as a second income stream for the Club.

That we support Andreas to look into a developing the front of the Club Moved Debbie Seconded Brian Carried Maxine abstained.

Our accountant has suggested that we get rid of the ATM machine due to difficulty reconciling. Troy is against this. We will need to put procedures in place to make sure that it balances.

It has been suggested that we get a Debit card that can be used for online purchases and incidentals. Some items such as Microsoft can only be paid for by credit /debit card, so committee members are using their personal ones and getting reimbursed. This is not ideal. Also, it will allow Troy to make spur of the moment purchases if bargains come up.

That we get a debit card that we will top up to a maximum of \$2000. The report from this will be reconciled and come to the committee every month.

Moved Pablo Seconded Debbie Carried Maxine is against.

The solar instillation has got the go ahead for finance and will be visiting the Club soon to look at installing. There will also be a battery installation with necessary battery management software. This should be happening in the next few weeks

Meeting ended at 6.42