

Raglan Club Executive Committee Minutes

Sunday 25.09.2022

Present: Debbie Dalbeth, John Joensen, Pablo Rickard, Troy Leather, Brian Thurogood, Gary Kite, Maxine Picard, Glenn Rangitonga

Apologies: Craig Bridgman.

That the minutes from the meeting held on 04 09 2022 be held as a true and correct record.

Moved: Gary

Seconded: Brian

Carried

Matters Arising:

- The wood around the bar is rotten and needs looking at. This still needs to be evaluated. Another spot by the light switches for the snooker tables.
- The suspended ceiling over the snooker and pool tables is stained and needs a coat of paint. We will have a working bee and paint them.
- The advertising surfboard is underway.
- Rally New Zealand are booked in for Friday.
- Troy will organize entertainment for New Years.

Correspondence:

Letter from the Yard Café looking to use our venue for entertainment. The committee has decided that this is not a good fit for the club and will decline the offer.

Membership

That the membership be accepted according to the Clubs' criteria

Moved: Debbie

Seconded Gary

Carried

Treasurer's report

5 months year to date until the end of August 2022.

- YTD Profit of \$1,710 as opposed to the previous year's profit of \$535.
- Income up by \$85,780
- Cost of sales up by \$77,684
- Operating expenses up by \$693

August 2022/July2022

- Profit of \$7625 as opposed to Julys profit of \$3694

- Income up by \$20,986
- Cost of sales up by \$11,426
- Operating expenses up by \$5,745

The committee suggested that we have reports that are linked to the budget and capital plan and programmed maintenance. Current report is a bit misleading as it doesn't include capital expenditure but does include depreciation.

- Debbie and Brian will sit down with Bizworx and look at what reporting we can get.
- We also need the accountant to look at the authorized purpose as it is too low compared to what the DIA advise

For more details the profit and loss report is attached to the minutes

Moved that the treasurers report be accepted

Moved Maxine

Seconded Brian

Carried

Managers' Report:

1. There has been a steady response so far for renewed membership (97) since the cost increase with no abnormal feedback from members. Again, it's another good month for new members with about 20 new members since our last meeting.
2. Prices have stabilized somewhat however supply is an issue. DB Double Brown is no longer to be produced in a keg. I recommend we sell our own Raglan Brew. Being an extra low carb lager as this is the trend, and an increasing choice. However, marketing is important you need to target your members
3. We have upgraded our output in the Kitchen by upgrading the Kitchen equipment. We have installed a larger fryer and have very quickly reached its capacity.
4. We are quickly booking up Xmas and the summer months 2023.
5. With the increased tourist or camper vans using our kitchen and the ongoing desire to cut costs. If we want to maintain any consistency, we need cameras in the bar to monitor the gaming area and garden bar and car park. We can do this now.

Our accountant has suggested that we get rid of the ATM machine due to difficulty reconciling. Troy is against this. We will need to put procedures in place to make sure that it balances.

It has been suggested that we get a Debit card that can be used for online purchases and incidentals. Some items such as Microsoft can only be paid for by credit /debit card, so committee members are using their personal ones and getting reimbursed. This is not ideal. Also, it will allow Troy to make spur of the moment purchases if bargains come up.

That we get a debit card that we will top up to a maximum of \$2000. The report from this will be reconciled and come to the committee every month.

Moved Pablo

Seconded Debbie

Carried

Maxine is against.

The solar instillation has got the go ahead for finance and will be visiting the Club soon to look at installing. There will also be a battery installation with necessary battery management software. This should be happening in the next few weeks

Meeting ended at 6.42