

# Raglan Club Executive Committee Minutes

Sunday 29.05.2022

**Present:** Debbie Dalbeth, John Joensen, Maxine Picard, Brian Thurogood, Pablo Rickard, Gary Kite, Craig Bridgman, Troy Leather

**Apologies:** Glenn Rangitonga.

That the minutes from the meeting held on 27 03 2022 be held as a true and correct record.

Moved: Debbie

Seconded: Gary

Carried

## Matters Arising:

- *The Roof is still leaking:* John has sprayed some expanding foam into the gap and we will wait and see if it leaks. We have also ordered a canopy to cover the ATM.
- Kids play area. The area has been cleared but needs a bit more tidying. We will need to make a petanque court. Troy can now get some promotional games from coke including Jenga and Cornhole. We have small gardens ready to use and coke will be in later in the month.
- Troy to follow up getting the quote for the bowling greens, so they are covered for insurance. Until we get an old quote or documentation the bowling greens are not covered for replacement.

## Correspondence:

Donation from the RSA as a thank you for using the club.

## Membership

That the membership be accepted according to the Clubs' criteria

Moved: Debbie

Seconded Craig

Carried

## Treasurer's report

The profit and loss report is attached to the minutes.

- We need to look at capping the wages at \$6,000 per week.
- Our auditor has retired we are engaging a new auditor.

Moved Maxine

Seconded John

Carried

Action points going forward:

- Look at costs
- Stock takes are done monthly, a committee member needs to accompany the manager

## Managers' Report:

## **Monthly Operations Report – May 2022**

### ***Membership:***

- The ten dollar memberships till the end of the financial year are selling well.

### ***Pricing:***

- We have a lot of price increases, wages, alcohol etc. So, we will need to increase our pricing to cover the increase in costs.

### ***Steak night:***

- Is still going well and we are seeing fresh faces in the club. There is quite a lot of support on these nights and it's good to see the Club being utilized.

### ***Adjuncts:***

- We will ask the adjuncts to drive the bus from 5 till 8.30 on the Wednesday of their Raffle week.  
Darts Adjunct is going really well.

### ***Kitchen:***

- Still we are waiting on a quote for the grease trap.

### ***Bar:***

- The Workshop brewery has been introduced on tap and in 500ml bottles. This is selling well especially with visitors. Advertising or poster needed.

### ***Covid***

- Doesn't seem as much of a concern as it was to people.

### ***Staff***

- We have had three staff leave recently. We have advertised and had no takers as yet. It would be good to get a full-time bar manager to work 40 hrs and run the bar with cocktails and promotions. It would provide continuity of service to customers.

### ***Opening Hours***

- We are only turning over an average of \$100 on Monday and Tuesday nights at this time of year. Discussion around closing on Mondays and Tuesdays? We have decided to stay open and advertise this including adding lighting out the front.

### ***Heating***

- Gas heaters are no longer certified, we will get some infra-red heating for the smoking deck.

### ***Maintenance***

- We have a leak in the yard that needs looking at.
- The wood around the bar is rotten and needs looking at.
- The suspended ceiling over the snooker and pool tables needs a coat of paint. We will have a working bee and paint them black.

### ***General Business,***

The bowlers have had some work done on the irrigation system which hasn't fixed the problem. The plumber advised in advance it was not likely to fix it, however, the bowlers

thought it would. The Club agreed to pay if the bowlers were confident this would fix it but would not keep paying for further fixes.

The 2023 budget was presented and discussed. It was moved that the Budget as circulated be accepted with changes to the income for December and January.

Moved Debbie

Seconded Pablo

Carried

Move that the Capital plan and programmed maintenance plan as circulated be accepted.

Moved Debbie

Seconded John

Carried

Move that we purchase two new pokie machines as per the capital plan.

Moved Debbie

Seconded Pablo

Carried

## DB Proposals.

DB have given us three proposals that the committee have discussed.

The committee have decided to go with the middle of the road proposal.

Snooker have asked for 50% from the committee towards the cost of new cues. The committee has agreed to this.

We have updated the sound mixer. The old one to go on trademe.

We will hold the AGM on Sunday the 24th July at 1pm.

Meeting ended at 19:17