Raglan Club Executive Committee Minutes Sunday 2/05/2021

Present: Debbie Dalbeth, John Joensen, Maxine Picard, Wheturangi Tepania, Pablo Rickard, Gary Kite, Craig Bridgeman

Apologies Glenn Rangitonga, Trudi Peet

That the minutes from the meeting held on 28/02/2021 be held as a true and correct record.							
Moved:	Debbie	Seconded: John	Carried				
Matters Ari	sing:						
Car park lea	se is being paid.						
We have a quote for the security cameras							
That we accept quote from Sangra to replace the cameras,							
Moved:	John	Seconded: Debbie	Carried				
 Correspondence RSA Thanking us for use of the facilities, Debbie re the Cash Recycler Letters of complaint will be dealt with at the 3 respective disciplinary meetings 							
Membershi That the me	p embership be accepted according	to the clubs criteria					

	•	•	•			
Moved:	Gary			Seconded	Craig	Carried

Treasurers report

The Financial Report is not yet available from the Accountant. We have a summary report from Xero.

Profit for the year to the end of March 2021 is \$101,977 compared to \$174,000 last year. This isn't bad considering we were closed for several month due to Covid-19 restrictions.

Move that the verbal report from the treasurer is accepted

Moved	Maxine	Seconded Debbie	Carried

Managers Report:

- 1. Membership:
 - Applications this month up to date and ready for approval
 - Seasonal memberships being put into a database and followed up at time of expiry to convert to full memberships on hold since Jenni left

- Non-financial members are being contacted to renew their membership on hold since Jenni left
- The benefits of becoming a member form needs updating and given out
- Newsletter to go out this week will get this done
- New system of processing applications required to improve efficiency and customer satisfaction immediate issue of cards, no waiting.
- Recommend we purchase a card printer.
- Fibre installation to be completed on Tuesday finally. What a long drawn out process
- Ice machine bar staff have requested it be moved to the area where the fridge was, easy to do and will provide efficiency. Creating extra bench space in the glass washing area to prepare bar snack food. Approved at the March meeting.
- New POS system needed to create efficiencies current system outdated, time consuming and inefficient.
- New gaming system installed and working well, much more time efficient.
- All office cabling complete, just waiting for fibre install to finalise the project.
- Insurance claim for building damage by Extreme Waste has been completed
- Kitchen waiting for oven to be delivered this week. West Coast Gas will finish commissioning the equipment. Gas bottles have been installed.
- Emergency lighting check done
- Dishwasher at the bowling club needs fixing. There is a fundraising dinner there in June which requires it to be fixed. It is not a requirement for the kitchen, it is old and not worth fixing. It is part of the discussions with the liaison committee.
- There has been a request that our community van starts up again to take the elderly to 4 Square once a week. Apparently we used to do this before COVID. They want to start this up again. Approved for the van use if the community house can provide volunteers. Craig to discuss with the community house. Tje service will start 1st June.
- Raffles need a shake up, they are so boring!! Especially on Friday night when there are so many and the same old thing. I think a selection of items need to be raffled not just meat packs and cash.

2. BAR:

- Workshop Brewery will be coming to do a tasting on a Friday night soon, just finalising the date. I would like to run a month long promotion on a guest tap to support this local company, especially with lots of events coming up with a different demographic. Matt will be in touch with the new manager to arrange this.
- The interim wine list in operation, good feedback so far. Still getting rid of old stock so I can finalise new list. Working with 4 Square to purchase wine.
- Introducing a Heineken tap has been scoped and the order is now with Steven to process.
- Rotten carpet needs to be taken out and replaced by some tiles or plain carpet tiles.
- Ice machine needs to be moved to the bar.

3. Marketing:

- Have Increased our Social Media presence –promoting club events
- Website needs updating and modernising
- Newsletter requires a modern approach and more interesting info. Trying to gather other clubs newsletters for comparison.
- Club signage needs replacing around the venue no time to get this done
- New modern sub-brand logo required, current logo is random and doesn't speak to the Raglan vibe!

4. PREVIOUS EVENTS:

- Dolly Parton Show realised a profit of approx. \$2500. Tickets didn't sell as well as expected but at least it wasn't a loss after expenses.
- Muroki went well with over 300 people in attendance. Many were under 18 and accompanied by a guardian so the bar takings were lower than hoped for. The positives supporting local artists and the word on the street was the Club is great place to go and gaining a positive reputation.

5. UPCOMING EVENTS:

- Elvis and friends Saturday 8th May (postponed from the 1st). A staffing plan needs to be put in place. Open to Club members etc. No special licence.
- Muroki & the Butlers R18 show with a demographic for 20 65+ this concert is already selling well. They are expecting it to sell out 300+. A special licence will be submitted this week.
- Courtney Barnett a solo act R18 the special licence will be submitted this week.
- Midge Marsden Queens Birthday weekend advertising going out this week. Open to Club members etc.

6. Raglan Club activity:

- Ladies night monthly gathering first Monday of every month.
- Craft & Hobby Club every fortnight on a Monday
- Zumba regular spots (Tuesday night moving to bowling club due to Indoor bowls for 5 weeks)
- Numerous funerals
- Anzac Day a big day for the bar
- Pokies have been going off the last few weeks.

7. Bowling Club:

- Ongoing issues
- Te Mata School Fundraiser June most organised

General Business

- The Outdoor Bowls 100 year celebration of the Bowling Club went really well
- Craig raised the Bowling Club bar and can it be open after rollups. We will open on a Saturday after rollups. The Outdoor Bowls will contribute \$50 toward the staffing costs if less than \$200 is taken over the bar. We will phase out tap beer at bowling club over winter.
- Kitchen progress report: It is nearly ready to go. The grease trap has been pumped out.

- The Raglan Sport Fishing Club want to move its functions to the Raglan Club. This will be great and we can affiliate with them. Craig will contact the Waikato Sport fishing Club as a courtesy as we host their weigh station and functions as well.
- The AGM will be held the last Sunday of July (26th) remits need to be in by the end of May.
- We approve \$50,000 to purchase two new pokie machines.
- We have been investigating POS systems. We have met with one group and will meet with Swiftpos in May. John to investigates and report back
- Cheques are going so we need to find alternative options. We don't need petty cash as everything can be bought via our accounts or reimbursed online with receipts. It's too much running around to open a new bank account to get a debit card for our petty cash use because our accounts require 2 signatories.

Meeting finished at 7pm