

**Raglan Club Executive Committee Minutes
Sunday 29/11/2020**

Present: *Debbie Dalbeth, Pablo Rickard, John Joensen, Maxine Picard, Craig Bridgman, Gary Kite, Glenn Rangitonga*

Apologies *Wheturangi Tepania.*

That the minutes from the meeting held on 01/11/2020 be held as a true and correct record.

Moved: Debbie Seconded: Gary Carried

Matters Arising

Jackpot Display has been ordered and will be installed in the next two weeks.

Correspondence

A group of members has written to the committee asking to form an adjunct called the Sunday Club. The main goal of the adjunct is to raise sufficient funds to provide an 85 cm TV set for the club for all members to benefit from. Further goals are to provide updated TV sets as fundraising permits.

Moved that we allow the formation of a Sunday School Adjunct.

Passed: Adjunct raffle week to be updated.

Membership

That the membership be accepted according to the clubs criteria

One application has been rejected. Trudi to advise the applicant.

Moved: Gary Seconded Debbie Carried

Treasurers report

YTD for October 2020

Profit and Loss 2020/2019

7 months ytd net profit is \$75,705 as opposed to the 2019 net profit of \$98,777

Trading Income was down on last year by \$136,576

- Bar Sales down \$83,706
- Bowling Club Bar Sales down \$10,265
- Hire Income down \$3,311
- Gaming Income down \$23,539
- Raffle Income down \$792
- Courtesy Bus down \$1,155
- Motor Home Income down \$276
- Market Income down \$4,526

Cost of Sales was down on last year by \$36,954 due to

- Wages down \$1,996
- Bar Purchases down \$36,805

Operating Expenses were down on last year by \$32,615

- Accounting Fees down \$1,464
- Power & Gas down \$3,880
- Jackpots down \$3,400
- Sky down \$1,898
- Gaming Duty down \$7,569
- Photocopier Expenses down \$1,108
- R&M up \$1,826
- Members Vouchers Redeemed down \$5,598

October 2020 / October 2019

October 2020 net profit was \$37,119 as opposed to October 2019 net profit of \$18,639

Trading Income was down \$3,346 due to

- Bar sales down \$2,441
- Gaming Income up \$1,245
- Motor Home Income up \$182
- Hire Income down \$577
- Bowling Club Bar down \$827
- Market Income down \$1,191
- Club Raffle Income up \$1,423
- Courtesy Bus down \$26
- Subs up \$1,025

Cost of Sales was down \$7,609 due to

- Wages down \$1,449
- Purchases down \$6,248

Operating expenses was down \$14,231 due to

- DIA EGM compliance fee refund of \$14507

Authorised Purpose

October transfer \$9,050

Aged Payables

All bills are being paid in their current month

- \$26,238 was paid out on the 20th with all bills up to date
- Largest bills were
 - Gilmour's \$17,824, Euro-vintage \$2,636, ACC \$802

I move that the Treasurers report, along with the authorised purpose amounts as per the spreadsheet prepared by Bizworx, and the Aged Payables be accepted.

Moved: Maxine

Seconded John

Carried

Managers Report

Raglan Club Inc.

Monthly Operations Report – November 2020

Membership:

- Applications this month:
 - New -
 - Re-new -
- The 'Benefits of becoming a member' form needs to be given out every time a new member signs up
- Newsletter – needs to go out this week

Working Bee & furniture collection: Thanks to everyone who has helped over the last couple of weeks, great progress has been made.

Kitchen:

- Repairs have been made – chillier now on a separate fuse and the leaks have been lodged with Glenn
- Charity Xmas lunch being organized by Rabbitt Catering
- Snack menu to be reviewed

Restaurant:

- Wall to be painted to uplift the area so it's more welcoming
- New tables are nice, plants give it a lift
- New pendant lighting to be put up by electrician, material on ceiling needs to be raised slightly to avoid pendant burning the material

Plants:

- Thanks to the team who helped at the working bee, plants look great with lots of positive comments from members and the public.
- Planter box near the defibrillator needs moving – ropes blocking access-way.
- Last of the plants to be re-potted this week

Furniture:

White chairs not up to standard – seller has agreed to a full refund or as an option we tidy them up (clean) and sell on ourselves potentially for a profit. We would need to arrange to send them back at our cost.

The Committee decided to keep the chairs

New Year's Eve Concert & Fleetwood Mac Show:

- Tickets to go on sale this week – Ellen finalizing tickets and flyers for Annie Crummer this afternoon ready to print. Trudi will distribute flyers this week. Fleetwood Mac will go on sale in two weeks.
- Meeting with the Chronicle tomorrow to promote the events
- Send info to members via newsletter later this week
- Ticket sales to be controlled by bar staff
- Still finalising the lighting, sound and entertainment pre, during and after Annie's sets

NZMCA:

- A card is now given to each campervan to put on their dashboard.
- I've noticed random cars parking in campervan area – we will put a notice on their windscreens.

Club Signage:

- Needs replacing around the venue, Ellen is helping me with this when she is quiet.
- Surfboards need to be cleaned and I will submit my design proposal for discussion next week. I want these signs up as quickly as possible.

Ecolab Tournament:

- Quart stations a good idea, and Stu happy with this. I will implement a ticket system with the staff
- Tabs to be run for various sponsors, we will have a system all the staff can follow

Reps:

- Steve - DB - will be providing a Fishing package for us to use as a promotion – yet to arrive. We will also receive 3 new Monteith's umbrellas and 2 stands shortly for the garden bar. Various other items discussed like staff uniforms, cider promo, sol beer promo – ongoing discussions
 - Samples of the new 'Seltzer' products were given to club members for comment – not appealing so won't go with these
- Sam - Villa Maria trying to secure more wines on our menu, meeting with him again Friday. We need to replace the Argentinean wine
- Kane – Southern Hospitality – purchased a new glass washer which was installed at the Club. The old one has been installed at the Bowling Club, and now works well. A few teething issues but all rectified now
- Gilmours – Good choice of some new beverage items. On her next visit she will bring a few samples.

Bar:

- I will review of the wine list in due course, some items need to be changed to keep up with trends if we are going to encourage new members into the club.
- I'd like to introduce a monthly artisan beer and tasting starting with the Raglan made Workshop brand
- The quote for the new display fridge to be discussed today

Adjuncts:

- I haven't had a lot to do with any of them. I'd like to start a bi-monthly get. They are a great asset to the club when trying to encourage new members.

National & International Sporting Events on Sky:

- Rugby – do we want to promote these fixtures? If so we need to prepare for this so we can roster accordingly and put on Social Media to encourage members to come down and watch – example last night – NZ v Argentina
- Members have suggested – Super 15, 7's, All Blacks, Surfing Competitions, Tennis, Melbourne Cup (already do this), Intl Soccer, Cricket etc

Entertainment:

- Start regular music on a Thursday, Friday, Saturday & Sunday on the deck and/or in the Garden Bar – lots of local muso's would like to get some exposure – Pablo to assist with sourcing musicians

Fire Watch: The extinguisher in the office behind the bar failed its test, a new one has been installed beside the bar, for better access in case of an emergency.

- Fire training for all staff required – i.e location of each extinguisher and how to use them properly and for what types of fires

Social Media:

- Increase our Social Media presence – be more active about promoting club events, and posting about activities happening

Bowling Club:

- Twilight bowls is going well

Sponsorship:

- I have introduced myself to Ricky at Top Cut and Satnam at 4 square.
- I would like to put together a sponsorship proposal for the committee's comment – Gold, Silver & Bronze – this would help pay for various things like the upgrade to the playground area etc – further thought needed on this project.

Pop up boutiques/shops:

- I will post on FB that there are opportunities available over summer out in the front.

Thank you.

Trudi

UPCOMING EVENTS:

Raglan Club:

Weekly Zumba

1 & 2 Dec – Ecolab Fishing Competition

5 Dec – Adjuncts Christmas Party

7 Dec – Ladies night Christmas Party

13 Dec – Karate Club Xmas function – Glenn

13 Dec – Zumba Christmas Party

17 Dec – Jam night (brought forward)

25 Dec – Christmas Charity Lunch

31 Dec – NYE Concert with Annie Crummer

31 January – Fleetwood Mac Dreams Show

Bowling Club:

4 Dec – Private function

8 & 15 Dec – Twilight Bowls

16 Dec – Private Function

17th – Chartered Clubs Event

18 Dec – Private party

20 Dec – crop swap

31 Dec – NYE Day tournament

General business

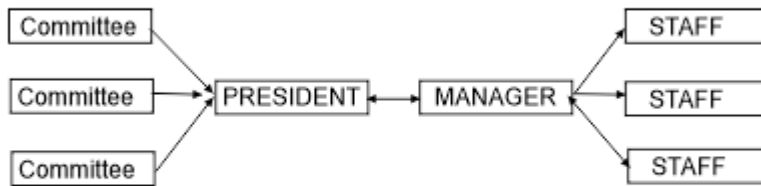
Working bee Koha to be paid, as product for a social club run by the Raglan Area School. This is a thank you for facilitating the making of the planter boxes at the club and it is a good way to encourage new people to experience what we have to offer. Thanks to Glenn for organising that.

A proposal has been made that we replace the front of the chiller behind the bar. The glass fridge needs replacing and this is a way of doing both with the most efficient spending of Club money.

**Moved that we replace the front of the Chiller behind the bar
Passed**

A proposal has been made that we fix the tangle of wires behind the bar and run new cables out to the TVs. This is a health and safety issue under maintenance and has been given the go ahead by the committee.

A general reminder to all committee members that as we now have a manager the communication process is as follows:



According to Clubs NZ data, failure to follow this process has been cited as the main cause of Personal Grievances and high staff turnover in Clubs.

D K Dalbeth

President Raglan Club