Raglan Club Executive Committee Minutes Thursday 24/09/2020

Present: Debbie Dalbeth, Pablo Rickard, Maxine Picard, Craig Bridgman, Gary Kite, Glenn Rangitonga,

Wheturangi Tepania

Apologies: John Joensen, Lysandra Waterhouse(Acting Manager)

That the minutes from the meeting held on 27/08/2020 be held as a true and correct record.

Moved: Whetu Seconded: Gary Carried

Matters Arising

The roof is fixed, Glenn will do some tidy up work.

The beer lines are split, we now have Monteiths Original on tap and a spare tap for something new (cider).

Correspondence.

Outdoor Bowls Request for funding. President to clarify that all tournaments represent the outdoor bowls adjunct and the Raglan Club.

Membership

That the membership be accepted according to the clubs criteria

Moved: Debbie Seconded Gary Carried

Treasurers report - YTD for August 2020 **Profit and Loss 2020/2019**

- 5 months ytd net profit is \$31,602 as opposed to the 2019 net profit of \$63,492
- Trading Income was down on last year by \$128,505
 - ❖ Bar Sales down \$75,531
 - Bowling Club Bar Sales down \$7,804
 - Hire Income down \$3,347
 - Gaming Income down \$27,736
 - Raffle Income down \$2,196
 - Kitchen Contract down \$1,760
 - Courtesy Bus down \$1,029
 - ❖ Motor Home Income down \$930
- Cost of Sales was down on last year by \$20,414 due to
 - **❖** Wages up \$4,930
 - Bar Purchases down \$27,040
- Operating Expenses were down on last year by \$29,819
 - ❖ Accounting Fees down \$1,600
 - ❖ Power & Gas down \$3,283
 - Jackpots down \$2,500
 - ❖ Sky down \$1,979
 - Gaming Duty down \$7,636
- Member Vouchers Redeemed \$1807 down \$3,553

August 2020 / August 2019

August 2020 net profit was \$16,602 as opposed to August 2019 net profit of \$19,537

- Trading Income was down \$5,576 due to
 - ❖ Bar sales down \$9,301
 - Gaming Income up \$7,608
 - ❖ Motor Home Income up \$640
 - Hire Income down \$359
 - ❖ Bowling Club Bar down \$2,185
 - Market Income down \$544
 - Club Raffle Income up \$2,542
 - Courtesy Bus down \$388
 - Subs down \$741
- Cost of Sales was down \$4,793 due to
 - **❖** Wages up \$277
 - Purchases down \$6,418
- Operating expenses was up \$5,624 due to
 - ❖ R & M up \$929
 - **❖** Audit fee up \$3,000
 - Power Electricity/Gas up \$1,248

Authorised Purpose

August transferred \$10,221

Aged Payables

All bills are being paid in their current month

- \$25,57,097 was paid out on the 20th with all bills up to date
- Largest bills were
 - Gilmour's \$11,661, Inland Revenue \$4,048, K & L Distributors \$1,126, Lion Breweries \$1,824, Ranford Bingo and Fundraising Supplies Ltd \$1,178

I move that the Treasurers report, along with the authorised purpose amounts as per the spreadsheet prepared by Bizworx, and the Aged Payables be accepted.

Moved: Maxine Seconded Debbie Carried

Managers Report

- 34 new members have joined from last meeting
- Beer lines have been split will wait for Steven (DB Rep) to get back from holiday and talk about what beers we should put on
- Karaoke night was a great night with some great feedback
- Tuesday night Zumba: normally there is no one in here, maybe we look at charging them, for the Tuesday night to cover wages or maybe they could change their times
- Kaori classic prizegiving has been cancelled

- Rugby prizegiving is on the Thursday 15th Oct looking at about 9 teams of 15 plus their supporters and parents looking around 150 people
- Managers meeting in Rotorua, was ok but not worth sending people in future
- Health and Safety report, floor into ladies bathroom is sinking (Fixed)

Adjuncts:

- Adjunct updates from the committee. There are not a lot of events happening at the moment.
- Members lists to be on the wall and advise who has signing authority on accounts.
- The adjunct raffle roster is published. The adjunct does the joker on Wednesday and keeps the funds from that. There is one draw on a Wednesday and the adjunct pays out the \$30 or \$50. The Club will pay the \$1,000. Questions have been raised from the adjuncts, give it one cycle and re-evaluate it then. So far the adjuncts have raised more money in one night than doing just raffles on 2 nights. If the adjunct can't make it by 5:30 let staff or their liaison know.
- 8 Ball / Snooker have raised questions about maintenance costs. Can we ask them for a maintenance plan, when maintenance is due and how much it costs. The Club will look at a way forward based on that information.
- Outdoor Bowls want to move the safe. It needs to be communicated to them again that all moneys need to be banked over the bar. The safe should stay in its present position as it is under surveillance and protected by the alarm.

General business:

- \$8 Quart Bottles are popular so we will continue with that in the weekends.
- Music night on the Last Thursday of the month.
- The ATM is installed.
- Lots of good work was done on the working bee
- Glenn is going to talk to Jake about the LED lights.

Meeting finished 6:30