#### Raglan Club Executive Committee Meeting Sunday 02/02/2020



**Present**: Debbie Dalbeth, Pablo Rickard, John Joensen, Maxine Picard, Gary Kite, Craig Bridgman Glenn Rangitonga, Beryl Stowers Apologies: Steve Fitter

Minutes from meeting held on 29.12.2019 be accepted as a true and correct record.MovedJohnSecondedGaryCarried

#### Matters arising:

- Asphalt out the front is in hand with a fix coming Action Point: Beryl
- The roof will be painted this month.
- We still need to convene the development committee. Action Point: John
- Security alarm is installed at the bowling club.
- From the last meeting Darryl has resigned from the committee: We resolve to remove Darryl Hawkins from signing authority with the bank and to disable his online access and to add Pablo Rickard and Craig Bridgman to the bank signing authority Moved Debbie.

#### Correspondence

- Apology letter from the Outdoor Bowls president re the behavior of a bowling club member
- Inward letter from the Outdoor Bowls President with issues to be discussed. Details are in the general business. Response letter to be sent from the Raglan Club Secretary.
- Insurance wants an updated valuation for the Club and if we stay with the old valuation this should be a members decision. If the value of the Club increases, insurance premiums go up. The valuation costs several thousand dollars so we will put it to the members at the next AGM.
  Moved Debbie Seconded Gary Carried

I move that the correspondence be accepted

I	Moved	Debbie	Seconded Glenn	Carried

### Membership

That the membership be accepted subject to the Club's criteriaMovedDebbieSeconded GaryCarried

TREASURERS REPORT - for December 2019

### Profit and Loss 2019/2018

- 9 months ytd net profit is \$144,490 as opposed to the 2018 net profit of \$111,266
- Trading Income was down on last year by \$27,806 due to
  - Bar Sales down \$62,541
  - Bowling Club Bar Sales up \$2,644
  - Hire Income up \$4050
  - Gaming Income up \$12,071
  - Raffle Income up \$12,046
  - Kitchen Contract up \$7,255
  - Courtesy Bus down \$1,952
  - Bar meals down \$208

- Cost of Sales was down on last year by \$41,883 due to:
  - Wages down \$25,581
- Operating Expenses were down on last year by \$22,524 due to:
  - Accounting Fees down \$1,375
  - Loan Interest down \$3,830
  - R & M up \$2,509
  - Security down \$1,931
  - Legal Fees down \$2,506
  - Jackpots up \$4,650
  - Licences down\$1,039
  - Member Purchases down \$2,055
  - Photocopier Expenses down \$586
  - Member Vouchers Redeemed \$8,310

### December 2019 / December 2018

December 2019 net profit was \$29,245 as opposed to December 2018 net profit of \$41,624

- Trading Income was down \$37,507 due to
  - Bar sales down \$38,175
  - Gaming Income up \$3,136
  - Subs down \$2,627
  - Hire Income up \$544
  - Bowling Club Bar down \$2,825
  - Market Income up \$35
  - Club Raffle Income up \$1,770
  - Courtesy Bus down \$353
- Cost of Sales was down \$18,309 due to
  - Wages down \$2,879
  - Purchases down \$15,2881
- Operating expenses were down \$8,061 due to
  - Gaming Duty down \$5,330
  - Water Rates down \$3,858
  - Both not paid in this December

### **Authorised Purpose**

• December transferred \$12,457

### **Aged Payables**

# All bills are being paid in their current month

- \$81,134 was paid out on the 20th with all bills up to date
- Largest bills were
  - Aristocrat \$56,338, Gilmour's \$16,838, Lion Breweries \$3,193

I move that the Treasurers report, along with the authorised purpose amounts as per the spreadsheet prepared by Bizworx, and the Aged Payables be accepted.

Moved	Maxine	Seconded John	Carried

# **GENERAL:**

- A new alarm panel has been installed at the Bowling Club
- Another stamp 6 Promotion has started, one draw each Friday for the month of February
- DB Rep called, volumes are down not only with us, he thinks not as much money out there and changing drinking habits.
- The courtesy van has been serviced. It will require the lower front control and bushes and the radius mount replaced for the next warrant of fitness. The warranty company will cover both parts and labour as we are servicing the vehicle with Jim Wright
- Troy Fell has enquired whether the Club would be interested in solar power, he would be keen to talk to the executive about it. To be invited to the next meeting.
- So far Darts, Travel, Indoor Bowls, Snooker and Fishing have agreed to donate \$100 toward entertainment for St Patrick's Day celebration Sunday 15 March 2020, 2 6pm
- The Bowling Club want extra bar hours at no charge. This is after the roster has been done. Maybe they pay for a full-time bar person?
- During the past month the carpark has been taken over by every man and his dog! People parking in the disabled car parks to do their shopping or buy a pie have been the worst offenders. Time consuming chasing them. Clamping and immobilising cars are to be done.
- On several occasions we have had to ask the delivery truck to put the posts back in that rope off the front area. Their delivery truck driver has also run into and split another post on the other side of the driveway

# **UPCOMING EVENTS:**

Bowls Club:

- 13 March birthday party, details to be confirmed
- 14 March Family 21<sup>st</sup>
- 21 March 70<sup>th</sup> Birthday
- 18<sup>th</sup> April 40<sup>th</sup> Birthday

## Raglan Club

- St Patrick's Day Sunday 15 March, 2-6pm
- After Dance Party 21<sup>st</sup> March 8pm on
- There are three Clubs to confirm dates for Snooker/8Ball
- Zumba Tuesday evenings and Sunday afternoons are attracting a lot of keen participants and some new Club members

## HS&E:

A delivery truck has been unloading using their forklift with the area not coned off or wearing high viz vests. They were spoken to by a couple of people re safety.

# STAFF:

Funerals have stretched staff over the last three weeks, we have however managed to cover for each other and survived!

## **REPAIRS/MAINTENANCE: -**

- Ladies toilet seats and hole outside the outside kitchen door have been repaired
- Boat in the children's play area has been repaired

#### That the managers' report be accepted

Mov	ed	Debbi	e	Second	led	Pablo		Carried	
GENERAL BUSINESS:									
Clubs NZ Conference.									
Motion that the committee allow three members go to the next clubs NZ conference. Debbie, John, and possibly Craig									
	Move	d	Gary		Seconded		Pablo	Carrie	d

#### **Outdoor Bowls**

The Outdoor Bowlers President has raised questions around some operational issues. Currently the Raglan Club opens the Bowling Club bar 3.30 - 5.30 (or longer if people are continuing to socialise) on Wednesdays and Saturdays for rollup. We also open the bar for twilight bowls and tournaments at no charge. Opening the bar at other times incurs a fee as we don't know how many people will be there and if costs will be covered. The bowlers have been asked if they have any other suggestions for how the Club can cover costs when opening for events outside the usual, the main club is open for bowlers to use.

Non bowlers wanting to book the bowling club facility and play bowls, pay a reduced hireage fee for the bowling club for up to 2 hours as they pay the outdoor bowlers \$10 per person (min \$100) to hire the bowls. The Club has done this to make it affordable for guests, however due to recent confusion and bowlers not wanting to leave when others have booked the facility, there will not be a reduced hireage fee.

Other maintenance issues will be addressed.

New Jackpot joker game rules

Two draws on Wednesday and Friday and lower the prizes to \$30 for a number card and \$50 a picture card including aces, 2 jokers at \$1000 each

That we adopt the privacy policy as provided and recommended by Clubs New Zealand and add to the Bylaws:

Raglan Club Incorporated complies with the New Zealand Privacy Act 1993 (the Act) when dealing with personal information. The Raglan Club Privacy officer is the Club manager and the Policy sets out how we will collect, use, disclose and protect your personal information.

Moved Debbie Seconded Gary Carried