Raglan Club Executive Committee Minutes Sunday 29/12/2019



Present: Debbie Dalbeth, Pablo Rickard, John Joensen, Maxine Picard, Gary Kite

Apologies: Craig Bridgman Glenn Rangitonga, Beryl Stowers

Minutes from meeting held on 01.12.2019 be accepted as a true and correct record.

Moved John Seconded Gary Carried

Matters arising:

- Asphalt out the front is in hand with a fix coming Action Point: Beryl
- Quote for scaffolding for painting the roof Action Point: Craig/Glenn
- We still need to convene the development committee. Action Point: John
- Maxine and Debbie met with the Outdoor Bowls fundraising committee representative to discuss fundraising options for replacing the astroturf surface
- Bar take is on the decrease so we need more promotions for members:
 - Last month we spoke about promoting the bar snacks, Ice sales and Jugs Action Point Beryl
- Joker sales by the adjunct liaison whose raffle week it is. Has been working well
- The executive to think about a package for advertising on the screen above the office
 - o There is currently a powerpoint for that tv but it is not regularly turned on. Action Point Beryl
 - We will park the advertising package for now

Correspondence

- Outdoor bowls requested a sign that says no BYO, some events people are bringing their own. Action Point Beryl to print
 and laminate one
- Quote for Burglar alarm at bowling club. Lets accept it and install. Action Point Beryl to accept and arrange installation
- Darryl has resigned from the committee:
 - We resolve to remove Darryl Hawkins from signing authority with the bank and to disable his online access.
 Moved Debbie. Seconded Maxine. Carried
 - We need a replacement person for the committee. Action Point John/Debbie
 - o John is outdoor bowls adjunct liason

Moved that the correspondence be accepted

Moved Debbie Seconded Gary Carried

Membership

That the membership be accepted subject to clubs criteria

Moved Debbie Seconded Gary Carried

TREASURERS REPORT

For November 2019

Profit and Loss 2019/2018

- 8 mths ytd net profit is \$115,993 as opposed to the 2018 net profit of \$69,642
- Trading Income was up on last year by \$9,801 due to
 - ❖ Bar Sales down \$24,366
 - ❖ Bowling Club Bar Sales up \$5,468
 - Hire Income up \$6229
 - Gaming Income up \$6,459
 - Raffle Income up \$10,275
 - Kitchen Contract up \$6,807
 - Courtesy Bus down \$1,598
- Cost of Sales was down on last year by \$23,356 due to
 - Wages down\$22,703
- Operating Expenses were down on last year by \$13,803
 - ❖ Accounting Fees down \$1,520

- Loan Interest down \$2,704
- R & M up \$1,668
- Security down \$1,931
- Legal Fees down \$2,506
- Member Vouchers Redeemed \$7,405

November 2019/November 2018

November 2019 net profit was \$18,268 as opposed to November 2018 net profit of \$10,109

- Trading Income was up \$7,487 due to:
 - **❖** Bar sales up \$5,937
 - ❖ Gaming Income up \$2,477
 - ❖ Subs down \$4,066
 - Hire Income up \$1,410
 - ❖ Bowling Club Bar up\$1,028
 - Market Income up \$844
- Cost of Sales was down \$3,157due to
 - ❖ Wages down \$1,360
 - Purchases down \$601
- Operating expenses were up\$2,275due to
 - Gaming Duty up\$3,390
 - Jackpots up by \$1,000
 - ❖ R & M down \$1,381
 - Accountancy Fees up \$581

Authorised Purpose

November transferred \$8,882

Aged Payables: All bills are being paid in their current month

I move that the Treasurers report, along with the authorised purpose amounts as per the spreadsheet prepared by Bizworx, and the Aged Payables be accepted.

Moved Maxine Seconded Gary Carried

MANAGERS REPORT - Monthly Operations Report — November 2019 GENERAL:

- Two new gaming machines, no noticeable increase as yet, early days.
- The two mother boards have not yet been returned, supposed to be early new year
- Alarm not working at Bowling Club (has now been replaced)
- The Dine and Dance was enjoyed by those who attended 45 people, rave compliments re food
- Community Trust Christmas lunch was not that well attended, approx. 100
- Dishwasher in the Kitchen had to have a new solenoid
- The Bowling Club will be closed 2nd and 3rd January for chemical spraying
- The DB rep has not called this month

UPCOMING EVENTS:

Bowls Club:

- 11 Jan 2020, no special license required, deposit already paid
- 14 Mar 2020, needs special license, deposit already paid

Raglan Club:

Zumba to start classes free of charge Tuesday 7 Jan 2020, 6.30pm and Sunday 1pm

HS&E:

• The hole in front of the outside kitchen door has not yet been fixed

• A toilet seat in the lady's needs fixing again

REPAIRS/MAINTENANCE: -

- One of the windows in the Ladies toilet has a broken latch.
- A member is going to sort the broken asphalt area at the front of the building.
- Carpet in front of the glasses fridge is rotting.

That the managers' report be accepted

Moved Debbie Seconded Pablo Carried

GENERAL BUSINESS:

- Front deck was no smoking but unfortunately the deck wasn't used, we have been asked by smokers to allow smoking so have made the deck half smoking and half non smoking. The smoking section is on the downwind side.
- Arrange a sign saying smokers to be considerate of others. Action Point Beryl
- Clubs NZ Conference is in March. As per the constitution we can send 3 people and the manager. Debbie and John are interested in going. Others to think about.