

**Raglan Club Executive Committee Minutes**  
**Sunday 29.09.2019**

**Present:** John Joensen, Darryl Hawkins, Craig Bridgman, Beryl Stowers, Maxine Picard, Debbie Dalbeth, Pablo Rickard, Gary Kite  
Apologies Glenn Rangitonga

Minutes from meeting held on 25.08.2019 be accepted as a true and correct record.

Moved John Seconded Gary Carried

**Matters arising:**

Alarm replacement quote - The current one is working ok, we have put this on hold for now.

Copy of the key register for bowling club. Darryl to chase up who has keys, if we can't get this in 2 weeks we will change the locks again.

**Correspondence**

From Bob Carter on behalf of the Outdoor Bowls

Debbie to respond to letters.

Moved that the correspondence be accepted

Moved Debbie Seconded Darryl Carried

**Membership**

That the membership be accepted, subject to the Clubs criteria:

Moved: Maxine Seconded: Gary Carried

**TREASURERS REPORT for the year to August 2019**

**Profit and Loss**

- Net Profit for 5 mths ytd is \$62,063 as opposed to the 2018 net profit of \$26,974
- Trading Income was up on last year by \$18,177

Most significant Trading Income differences came from

- Bar Sales down by \$16,107,
- Bowling Club Bar sales up by \$3,322,
- Raffle Income up by \$7,200,
- Courtesy Bus down by \$1,023,
- Hire Income up by \$2,856,
- Kitchen Contract up by \$4,032,
- Market Income up by \$2,791,
- Subs up by \$7,726,
- Gaming Income up by \$10,155

- Cost of Sales was down on last year by \$24,051

Most significant Cost of Sales differences came from

- Club Raffle Expenses down by \$395,
- Bar Purchases down by \$1,089,
- Wages down by \$21,855

- Operating Expenses were up on last year by \$6,262

Most significant Operating Expenses differences came from

- Accounting Fees down by \$\$1,090,
- Courtesy Bus Fuel down by \$260,
- Jackpots up by \$2,150,
- R & M up by \$5,715,
- Telephone & Internet down by \$863,
- Member Voucher Redeemed up by \$5,360

### **August 2019 compared to August 2018**

- Net Profit for August 2019 was \$20,416 as opposed to the 2018 net profit of \$13,309
- Trading Income was up by \$7,304 due to,
  - Bar sales being down by \$5,205,
  - Bowling Club Bar Sales up by \$2,828,
  - Raffle Income up by \$2,091,
  - Coffee down by \$241,
  - Courtesy Bus down by \$240,
  - Hire down by \$213,
  - Subs up by \$7,673,
  - Gaming Income up by \$397
- Cost of Sales was down by \$420 due to,
  - Wages up by \$737,
  - Honourarium up by \$2,400,
  - Raffle Expenses down by \$554
- Operating Expenses was down by \$2,139 due to,
  - Courtesy Bus Fuel down by \$125,
  - Gaming Duty down by \$722,
  - Power down by \$1,606,
  - Telephone down by \$295,
  - Member Vouchers Redeemed up by \$1,115,
  - R & M down by \$571

### **Authorised Purpose**

- Amount transferred for August \$8,402

### **Aged Payables**

- \$30,544 was paid out on the 20<sup>th</sup> with all bills up to date
- Largest bills are, Gilmours \$20,466, Lion Breweries \$1,797, Inland Revenue \$3,013

I would like to move that the Treasurers Report, along with the Authorised Purpose amount, as per the spreadsheet prepared by Bizworx, and the Aged Payables be accepted.

Moved Maxine

Seconded Pablo

Carried

## Managers' Report

### GENERAL:

- The Barber/Body Piercing trailer is in place
- New van is performing to expectations; however, lack of volunteer drivers pushes up the wage bill.
- The back-garden bar area needs new furniture, the current tables are heavy and cumbersome. The shade cover looks terrible and is in need of replacing.
- One gaming machine is in need of a new screen. It is that old we have to wait for some old machines to be scrapped for spare parts. Could we perhaps look at some new games for a couple of the older machines? Beryl to look at costings and pricing for new machines.
- Parking lines need repainting. Could the two parking spaces next to the disabled park could be designated staff only for a safer exit? We'll try having the staff move their cars to a safe place earlier in the night when the car park empties after the draws.
- A DB bar promotion has started, drink a DB product, stamp 6, be in to win a thermal hunting/fishing pack, drawn October 26th, you do not have to be there to win.
- DB lirage on premise:  
Total volume 2018 - 1430.47.                      Total volume 2019 – 1421.53  
We also have promo funds available for use. We will expand our offsite offerings and look at DB Export and Tui stubbies.
- A Modoo rep called and they do event and training for cocktails and non-alcoholic drinks for \$900 for the full contract, which includes all requirements to make cocktails and personalized recipes. Some staff are keen to attend. It was suggested that we trial cocktails as the sangria was popular, but to search out cocktail recipes online.

### UPCOMING EVENTS:

Bowls Club: Twilight bowls are due to start 12th November 2019.

Main Club:

- Derryn is organizing a Halloween Party Saturday 26 October. Darts are paying for the Karaoke (hopefully having a competition with a prize for first and second) and all other adjuncts are donating \$25 (one raffle) toward prizes for best dressed, spot prizes etc. Thank you adjuncts.
- A farewell event for a member is organised for Friday 8<sup>th</sup> November, providing entertainment as well
- Ecolab have booked 26<sup>th</sup> and 27<sup>th</sup> Nov for their annual fishing competition. This is a Tuesday and Wednesday, dates are still to be confirmed.
- A Christmas function, Dine and Dance is being organized for 14<sup>th</sup> December. Beryl to email and drop flyer into local businesses, schools and day cares.

### Past events

- Thursday 5/9, Junior Rugby presentation, approx. 100-120 ppl which increased sales
- Saturday 7/9, Brendan Duggan and Dennis Marsh, approx. 100 ppl which increased sales
- Sunday 8/9, Blue Light Harley Run, approx. 60 ppl, increased sales marginally, weather was not favourable.
- Thursday 12/9, School Mega Music Night, also increased sales

### HS&E:

- Staff are reinforcing safety habits.

**STAFF:**

- There are two new casual staff members.

**REPAIRS/MAINTENANCE: -**

- The kitchen chiller motor was cutting in and out however Chill rite checked and said it was ok.
- The gaming room smokers deck needs the wind break taken down or replaced.
- Security light on the front corner of the building will be fixed. Sensor light will be altered to stay on.

That the managers report be accepted. Moved Gary      Seconded Debbie      Carried

**General Business**

**Maintenance**

- The garden bar furniture needs replacing
- We need the asphalt fixed at the front there is a quote of \$1500 and a neighbour is offering to pay \$500.
- We will arrange another meeting in the next week or two to address maintenance issues, like the roof, garden bar etc.

Meeting closed 6:40