### Raglan Club Executive Committee Minutes Sunday 25.08.2019

**Present**: John Joensen, Darryl Hawkins, Craig Bridgman, Maxine Picard, Debbie Dalbeth Pablo Rickard, Gary Kite Apologies Glenn Rangitonga

Minutes from meeting held on 21.07.2019

That the minutes be accepted as a true and correct record.

Moved: John Seconded Darryl Carried

## Matters arising:

- We have another quote coming to upgrade the security alarm
- Copy of the key register. Darryl to action this
- The new courtesy van has been purchased and is in use
- The computer has been replaced.

## Correspondence:

• Bowling club.

We are happy to place the money in an interest bearing account but the committee would like to clarify that if the astro-turf does not go ahead that the \$11,000 funds will be reallocated back to the normal adjunct funds as it is today.

In the event that the astro-turf replacement does not go ahead the Raglan Club will keep any interest earned on that account.

- R.S.A lockable cabinet is installed
- Select Alarms
- Kitchen equipment that needs replacing

That the correspondence be accepted

Moved John

Seconded Gary

Carried

# Membership

One prospective member to have the application held for a month and to be decided at thenext meeting. That the rest of the membership be accepted, subject to the Clubs criteria:

Moved: Debbie Seco	nded John Carried
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# **Treasurers Report for July 2019**

TREASURERS REPORT

For July 2019

# **Profit and Loss**

- 4 mths ytd net profit is \$41,875 as opposed to the 2018 net profit of \$13,665
- Trading Income was up on last year by \$10,816
- Most significant changes in trading Income came from
  - Bar sales down by \$10,901,
  - Bowling Club bar sales up by \$494,

- Hire Income up by \$3,014,
- Market Income up by \$2,247,
- Gaming Income up by \$9,759,
- Raffle Income up by \$5,109,
- Kitchen Contract up by \$3,465
- Cost of Sales was down on last year by \$22,687
- Most significant difference was wages down by \$24,993,
- Operating Expenses were down on last year by \$8,130
- Most significant differences being:
  - Jackpots down by \$1,650,
  - Legal fees down by \$1,100,
  - Loan Interest down by \$2,002,
  - Accounting fees down by \$1,235

## July 2019 to July 2018

July 2019 net profit was \$5,595 as opposed to July 2018 net profit of \$1,022

- Trading Income was down by \$3,565 due to:
  - Bar sales down by \$4,313,
  - Gaming Income down by \$3,188,
  - Market Income up by \$1,296,
  - Bowling Club Bar up by \$824,
  - Raffle up by \$2,045
- Cost of Sales was down by \$1,998 due to wages being down by \$3,530
- Operating expenses was up by \$994 due to:
  - Gaming Duty up by \$3,580,
  - Jackpots up by \$900,
  - R & M Bowling Club up by \$1,130

## **Authorised Purpose**

## These amounts have been transferred

• For June \$751

## Aged Payables

## All bills are being paid in their current month

- \$26,438 was paid out on the 20<sup>th</sup> with all bills up to date
- Largest bills are,
  - Gilmour's \$15,598,
  - Lion Breweries \$1,207,
  - Bizworx \$1,610

I would like to move that the Treasurers report, along with the authorised purpose amounts as per the spreadsheet prepared by Bizworx, and the Aged Payables be accepted.

#### **Managers' Report**

No Managers Report.

#### Health and Safety

- Incident at the club where someone walked in and stole cash. Security has been reviewed and measures put in place. Additionally we will install a buzzer for the back door.
- Incident at the club where an Ambulance was called for a diabetic seizure. The staff handled this very well.
- Incident register, hazard register and Health and Safety Procedures for the Bowling club to be updated.
- Another training session for the defibrillator has been carried out.
- We have a mobile phone for Staff at the bowling club.

Gary

#### Events

- Country music night on 7<sup>th</sup> September
- Blue September bike ride on 8<sup>th</sup> September

## **General Business**

Assign adjuncts to Executive.

- Snooker
- Indoor Bowls
  Debbie
- Outdoor bowls Darryl
- Travel Club Maxine
- Fishing Glenn
- Darts
  Craig

Request for a stall at the front of the club was discussed

Update of the Strategic Plan – deferred to next meeting

Jackpot prizes – that we increase the prize for Aces to \$100 in the next round.

Club Raffle week from 31 August

Staff are organizing a Halloween party for members - Darts have agreed to pay for a Karaoke as a way to thank members for their support. Some adjunct have agreed to donate \$25 (one raffle) to go to spot prizes, the executive to ask the rest of the adjuncts if they are willing to donate as well.

EFTPOS contract is up for renewal, we will change to the recommended option that will save money Maxine suggested wording for the surfboard sign, the executive agreed and the sign to go ahead

Meeting Closed at 6.30