

**Raglan Club Executive Committee Minutes**  
**Sunday 21.07.2019**

**Present:** *John Joensen, Darryl Hawkins, Craig Bridgman, Beryl Stowers, Glenn Rangitonga, Maxine Picard, Debbie Dalbeth*

*Apologies Pablo Rickard, Gary Kite*

Minutes from meeting held on 30.06.2019

That the minutes be accepted as a true and correct record.

Moved: John                                 Seconded Darryl                                 Carried

**Matters arising:**

- Burglar alarm quote We have another quote coming
- Cameras are installed at the bowling Club
- Copy of the key register. Darryl to action this
- Darryl to investigate getting a replacement van using sponsorship Darryl has talked to Jim Wright and come back with a proposal.

That we accept Jim Wrights offer and get a replacement van and trade in the van and cube

Moved: Darryl                                 seconded Craig                                 Carried

**Membership**

That the membership be accepted, subject to the Clubs criteria:

Moved: Debbie                                 Seconded John                                 Carried

**Treasurers Report for June 2019**

**Profit and Loss**

- 3 mthsytd net profit is \$36,429 as opposed to the 2018 net profit of \$12,643
- Trading Income was up on last year by \$7,400
- Most significant Trading Income came from –
  - Bar sales down by \$6,589,
  - Bowling Club bar sales down by \$330,
  - Hire Income up by \$3,494,
  - Market Income up by \$1,813,
  - Gaming Income up by \$12,947,
  - Raffle Income up by \$3,496,
  - Kitchen Contract up by \$2,419
- Cost of Sales was down on last year by \$20,153
- Most significant differences were
  - Wages down by \$18,856,
  - Lounge Purchases down by \$1,801
- Operating Expenses were up on last year by \$2,929
- Most significant differences being:
  - Jackpots down by \$7,475,
  - Legal fees down by \$1,100,
  - Loan Interest down by \$1,076,

- Accounting fees down by \$900,
- Bar R & M up by \$3,961,
- Bowling Club R & M up by \$1,200,
- Printing & Stationery up by \$3,961

### **June 2019 to June 2018**

June 2019 net profit was \$5,695 as opposed to June 2018 net profit of \$22,054

- Trading Income was down by \$8,909 due to:
  - Bar sales down by \$7,069,
  - Gaming Income up by \$2,354,
  - Market Income up by \$434,
  - Bowling Club Bar down by \$264,
  - Motor Home down by \$187,
  - Raffle up by \$498
- Cost of Sales was up by \$579 due to:
  - Bar Purchases down by \$1,199,
  - Wages up by \$2,400
- Operating expenses was up by \$6,856 due to:
  - Gaming Duty up by \$4,200,
  - Laundry & Cleaning up by \$970
  - R & M Bar up by \$3,282

### **Authorised Purpose: These amounts have been transferred :**

- For June \$10,780

### **Aged Payables: All bills are being paid in their current month**

- \$27,446 was paid out on the 20th with all bills up to date
- Largest bills are:
  - Gilmour's \$7,600,
  - Lion Breweries \$3,368,
  - Bizworx \$2,300,
  - Chill-Rite \$1,366,
  - Complete Combustion NZ \$3,842,
  - Water Rates \$1,186

I would like to move that the Treasurers report, along with the authorised purpose amounts as per the spreadsheet prepared by Bizworx, and the Aged Payables be accepted.

Moved                      Maxine    Seconded Debbie    Carried

### **Managers' Report**

- Glass chiller at bowling club needs work
- Washing machine has been replaced
- New circuit to kitchen to stop fuses blowing
- Signage for the front - get the surfboard sign written (Maxine)

## Health and Safety

- Incident at bowling club where an Ambulance was called for a visiting player having an angina attack.
- Incident register, hazard register and Health and Safety Procedures for the Bowling club to be updated. Darryl and Bob Carter will do this.
- Another training session for the defibrillator needs to be organised. (Done)
- Get a mobile phone for Staff at the bowling club. (John)

We need Special license's for:

- 23rd August for poetry night.
- 24<sup>th</sup> Te Uku Pony club fundraiser at the bowling club
- Two birthdays at Bowling Club.

Move that the managers report is accepted

Moved Gary Seconded Debbie Carried

## General Business

Outdoor bowls Remit

The committee agrees to put \$11,000 of the outdoor bowls adjunct funds into a separate interest bearing account for green replacement, as requested by their members in a remit passed at the 2019 Outdoor Bowls Adjunct AGM. However please note that if the Raglan Club need to use those funds for any reason they reserve the right to do so.

Moved Darryl Seconded Gary Carried

We need a list of things to do for general maintenance.

We could look at starting donations back to the community e.g. sponsoring Anzac day essay writing.

AGM Scrutineers

Barry Dalbeth and Merv Pruden

## Replace Computer

The office computer is old and is overdue for replacement this can be done for about \$1500

That we replace the computer.

Moved Darryl Seconded Debbie Carried.

Meeting Closed at 7:21