

Minutes of Raglan Club AGM held on 22 July 2018 at 10 am

Approximately 88 members were in attendance

Debbie asked for a moments silence for members who had passed during the year.

Acknowledgement of life members Ralph Blanchard, Barry Dalbeth, Blue Stephens, Andy Thompson, Jack Peden, Maurice Cook, Felix Davey, Don Sutton and Leo Jackson

Apologies: Bridget and Terry Green, Les Schlager, Russell and Margaret Locke, Don and Sheryl Rangiawha, Graham and Bernice Richards, Chris Bath, Kim Rangi, Joy Trott, Murray Gibb, Lisa Nicholson, Gale Pruden, Don and Judith Jefferies, Jo Thompson, Alan Stewart

Motion that the Apologies be accepted

Moved Debbie Dalbeth.

Seconded Faye Morris

The scrutineers for this AGM are Faye Morris, Kath Eddy, Barry Dalbeth and Merv Pruden.

Minutes, as circulated, of the Annual General Meeting held July 16 2017 be held as a true and correct record.

Moved Dot Wray

Seconded Peter Langley

No matters arising from the minutes

Minutes, as circulated, of the Special General Meeting held August 27th 2017 be held as a true and correct record.

Moved Jack Peel

Seconded Mike Ingerson

No matters arising

Minutes, as circulated, of the Special General Meeting held December 10th 2017 be held as a true and correct record.

Moved Jackie Paterson

Seconded Mike Ingerson

No matters arising

Minutes, as circulated, of the Special General Meeting held January 14th 2018 be held as a true and correct record.

Moved Jackie Paterson

Seconded Mike Ingerson

No matters arising

Correspondence: There has been no correspondence.

Debbie moved that the Presidents report be accepted as read. Seconded Peter Langley
Carried

No matters arising from Presidents report.

Treasurer's report.

As at 31 March 2018 the recorded loss was \$63,309. The previous financial year the loss was \$116,675. This means the manager has improved the finances by \$54,366.

The Executive finance committee has taken control of the finances and have undertaken a review that includes looking at all costs and service providers. We have put together a budget and now approve all expenditure. We have completed a staff restructure to bring it in line with the current business. We are maximising our existing income streams and looking at new income streams.

We now have a new modern cloud based accounting package. We are budgeting for a \$50,000 profit in the next year.

In the last few months our finances have been improving and we made a profit in May 2018. This couldn't have been done without the generosity of members which includes those who have lent the Club money at short notice, donations of the grease trap, the roof repairs, chiller door etc.

The draft financial report has been circulated, it is with the auditor and when the final audited version is available it will be circulated to members.

That the draft Financial report be accepted

Moved Maxine Picard.

Seconded Blue Stephens

Carried

Call for nominations for patron. The Committee recommends Blue Stephens

That Blue Stephens be accepted as Patron.

Moved The Club Executive

Seconded Spencer Wheeler

Subscriptions

Debbie deferred this until the remit on changing the Club membership year was discussed.

Review of daily allowance Clubs NZ Conference (currently \$80.00)

The Committee recommendation is to remain at \$80.00

Moved Mike Ingerson

Seconded Murray Eddy

Carried

Review of Executive honoraria for President, Treasurer and Secretary (currently \$800)

The Committee recommendation is to remain at \$800.00.

Moved Jackie Paterson

Seconded Heather Dalbeth

Appeals Board: Nominations called for 3 people to sit on the appeals board.

Barry Dalbeth Moved Blue Stephens, Seconded Maureen Wahanga. Carried

Faye Morris Moved Heather Dalbeth, Seconded Kath Eddy. Carried

Terry Green Moved Debbie Dalbeth, Seconded Spencer Wheeler. Carried

Two to be appointed by the committee

Life membership: The executive have approached three members regarding life membership all three have declined.

Appointment of Auditor : The committee recommends that Jefferies Nock and Associates be reappointed as Auditors.

Moved Maxine Picard

Seconded Katy McNamara

Carried

Notices of motion – a reminder to members that they restrict their comments to five minutes.

- 1) That the members of the Raglan Club give the executive the mandate to charge and administer a carpark fee for day time car parking.

Proposed: Craig Bridgman

Seconded: Darryl Hawkins

Discussion and carried

- 2) That section 15.1 (c) of the constitution be updated to say the following:

The ***Club accounts shall be open to the inspection of an active*** member at reasonable times. All moneys received shall be forthwith paid into a bank approved by the Executive.

This to replace: The books of account shall be kept at the office of the Club or such other place as the Executive Committee may determine and shall be open to the inspection of active member at reasonable times.

Reason: We no longer carry a book of accounts as such.

Proposer Debbie Dalbeth

Seconded Craig Bridgman.

Carried

- 3) That section 13.1 of the constitution be updated to add the following parts that are in italics:

The Club shall appoint a Manager who shall be directly responsible to ***the Executive via the President***, or in their absence, to the Vice-President. The President/***Vice-President*** shall conduct a 6 monthly performance review with the Manager and shall determine remuneration, after due consultation with an independent agent if requested by the manager, and in line with the Managers employment contract and New Zealand employment law.

This is to replace

The Club shall appoint a Manager who shall be directly responsible to the President, or in his/her absence, to the Vice-President. The President shall conduct a yearly performance review with the Manager and shall determine remuneration, after due consultation with an independent agent if requested by the manager, and in line with the Managers employment contract and New Zealand employment law.

This is to make it quite clear that the Raglan Club is run by a committee not one individual.

Proposer Debbie Dalbeth Seconded Craig Bridgman.

Discussion and carried

- 4) That section 7 Subscriptions of the constitution be updated to say subscriptions are due in July so can be paid at the AGM and membership can be immediately re-instated within 1 year.

All annual fees shall be due on the first day of July.

A member shall become in arrears if his/her Subscription is not paid by the 31st July of that year.

If subscriptions are not paid by 31st July, the member is no longer a financial member and cannot use the club facilities. The member may immediately be re-instated on payment of due subscription by the 31st July of the following year, after this date the member must re-apply for membership according to the procedure outlined in Rule 5.

The reasoning behind this proposal:

- Members will know that their membership is due at the same time as the AGM which should make it easier to remember.
- We can send out reminders at the same time as notices for the AGM saving on office time.
- We get the subscription money in during winter when we need it most.
- Members who have forgotten to pay get 1 years grace before they have to go through the whole re application process.

Proposed Debbie Dalbeth

Seconded Darryl Hawkins

Discussion pointed out that subscriptions are set at the AGM so the date was changed to 31 August.

The notice was amended as follows

7.2. All annual fees shall be due on the first day of August.

7.3. A member shall become in arrears if his/her Subscription is not paid by the 31st August of that year.

7.4. If subscriptions are not paid by 31st August, the member is no longer a financial member and cannot use the club facilities. The member may immediately be re-instated on payment of due subscription by the 31st August the following year, after this date the member must re-apply for membership according to the procedure outlined in Rule 5

The amended motion was carried

Subscriptions

That the subscriptions for ordinary members be kept to \$30.

- 5) That section 8.2 of the constitution be updated to allow the members of the Executive Committee to hold office for a period of 2 years.
Elections to be held every second year or only if there is a vacancy in the committee.

Proposed Debbie Dalbeth

Seconded Darryl Hawkins

An amendment was proposed: Two Board Members (by ballot, or resignation) must stand down each year, and if they wish may be re-nominated for the Board at the AGM election.

Reason: Long term committees are good for the stability of the Club.

Discussion confirmed that after a committee member has been on the executive for 2 years they can then be eligible to stand down and be re-nominated.

Amendment Proposed Eileen Stephens
Carried

Seconded Jack Peel

- 6) That section 8.1 of the constitution be updated to allow an Executive committee to comprise of:
- A President.
 - A Vice-President.
 - An Executive Secretary.
 - A Treasurer.
 - A maximum of four (4) committee members. (It is currently 7)

And that section 14.4 and section 20 be updated to allow a quorum of 5 members for an executive committee meeting.

Reason: This brings us in line with other societies and we believe will lead to greater efficiencies we can always call on the help of outside experts if we need more help.

Proposed Debbie Dalbeth

Seconded Darryl Hawkins

Carried

General business:

Tracy Cathro thanked members for their support of Ladies night.

Court Costs: This executive have chosen not to pursue court costs due to our efforts to heal the Club and move forward in a positive way.

The committee shall stay the same for the next year as all existing members are standing again and no one has put their name forward.

Thanks to Lynne Wilkins of Bizworx for the huge task of sorting out our finances.

Jackie Paterson thanked the Current Committee for the work they have done improving the atmosphere and turning the Club around.

Meeting Closed at 11am