

**Raglan Club Executive Committee Minutes**  
**22/10/2018**

**Present** : Debbie Dalbeth, Pablo Rickard, Maxine Picard, John Joensen, Darryl Hawkins, Gary Kite, Beryl Stowers, Glenn Rangitonga, Craig Bridgman.

Minutes from meeting held on 30/09/2018

That the minutes be accepted as a true and correct record.

Moved Debbie

Seconded Gary

Minutes from the meeting held on 07/10/2018 be held as a true and correct record.

Moved Darryl

Seconded Maxine

Matters arising:

New Years Eve entertainment: Beryl to find some entertainment for New Years

Eftpos machine for the bowling club: \$30 per month and you need a dedicated cell phone to run it. We will review this again but the committee has agreed not to install it at this stage

Market stalls out the front: These need to be done to a plan and consideration needs to be taken as to pedestrian safety and layout. Glenn and John will sort out a plan for the future of the front area

Car park: The opening date for this is the 1<sup>st</sup> November Craig has this under control.

### **Correspondence**

Rally NZ sent a thank you to the club for hosting their event. Debbie will write to the Mayor re supporting them coming back to Raglan in the future.

Fire Designs have sent in a quote for a fire escape plan for the front deck.

Estimates from Sparkie for lighting on the deck

Quote for check meters.

That the correspondence be accepted

Moved Darryl

Seconded Maxine

### **Membership**

That the membership be accepted, subject to the Clubs criteria:

Moved: John

Seconded: Gary Carried

### **Treasurers Report**

for September 2018

#### **Profit and Loss**

- 6 months ytd net profit has been \$36,927 as opposed to the 2017 net profit of -\$40,005
- Trading Income was down on last year by \$3,295
- Most significant Trading Income came from - Bar sales were up by \$38,938, Bowling Club bar sales up \$4,604 Club Raffles up \$2,385, Hire Income up \$2,802, Pokie Income down by \$14,573, Subs down by \$491
- Cost of Sales was down on last year by \$60,450
- Most significant differences were Wages down \$63,213, Raffle expenses up \$1,181, Bar purchases up by \$10,843
- Operating Expenses was down on last year by \$14,612
- Most significant differences being, Jackpots down by \$5,300, Legal fees down by \$12,544, Power & gas up by \$3,980, Accounting fees up by \$5,885

### **This month compared to last month**

- Sept 2018 net profit was \$8,810 compared to August 2018 net profit of \$13,274
- Trading Income up slightly by \$1353 due to increase in Gaming Income of \$4,455, Raffles \$923, Bowling Club sales \$1,803, Bar sales decreased by \$4,877
- Cost of Sales slightly down by \$2,620 due to bar purchases down by \$2,111 and small differences in the wage bill
- Operating expenses were higher by \$8324 mainly due to Rates of \$1837, Audit fees \$2,800, Accounting fees \$760, Legal fees \$1,130, R & M \$1,172

### **Aged Payables**

**All bills are being paid in their current month**

That the treasurers report be accepted

Moved John

Seconded Gary

### **Managers report**

Umbrellas and glasses are being supplied by DB.

Some repairs are needed in kitchen. Dishwasher leak being fixed.

That the managers report be accepted

Moved Debbie

Seconded Darryl

### **Upcoming events**

Halloween

Melbourne Cup Darryl to work with Michelle

Whakatane Club on 17<sup>th</sup> November

### **Health and safety**

Nothing not covered in incident report

De escalation training. Three staff going on third of November

### **General Business.**

Deck licence: Waiting for fire report and then we can follow their recommendations.

To finish the deck we need verticals on the balustrade a garden box and gates.

The signage from the front sign needs to be put up at the back and front entrances.

A suggestion was made that we send flyers out to the local Motels and businesses.

Meeting finished at 6.45pm.