

# Executive Meeting of the Raglan Club Executive

Meeting held 28 March 2017 - Raglan Club Boardroom 6pm

## Attending:

President Colin Sullivan, Vice-president Debbie Dalbeth, Secretary Sharon Tricklebank, Committee members Craig Bridgman, Walter Rapana, Pablo Rickard, Dale Warren, Manager Chris Lourie.

**Apologies:**, John Joensen, Dot Curry

That the apologies are accepted.

**Moved Sharon Tricklebank. Seconded Debbie Dalbeth. Carried.**

## Minutes:

**That** the minutes of the monthly executive meeting of the Raglan Club held on 28 February 2017 are received as a true and correct record.

**Moved Walter Rapana. Seconded Sharon Tricklebank. Carried.**

## Matters Arising:

Water Meter test bill is still to be checked.

- Do commercial properties get a new charge for water or have we always paid for water?
- How does this compare to previous water bills, if there are any.
- Have we been billed for the correct water meter? Check the meter number on the bill is the same as on the meter.

A new raffles fridge for the adjuncts has been purchased and DB Breweries are paying for it. Thank you DB Breweries!

The In-Committee meeting minutes were not available. To be tabled at the next meeting.

## Correspondence:

### Inward:

- Heart kids are requesting a \$200 donation.
- Letter from Norris Ward Lawyers in regard to Simon Scott Lawyer with a brief outline of services. Insufficient information has been provided, Norris Ward advises they will go back to Simon Scott requesting more complete information.
- Letters in regard to membership objections.
- Invoice for constitution books to be printed.

### Outward:

- Heart kids
- Membership decline

**That** the inward and outward correspondence be accepted.

**Moved Dale Warren. Seconded Colin Sullivan. Carried.**

## Membership:

A number of objections have been received in regard to a membership application. Membership has been rejected and can re-apply in 1 year.

Moved that the rest of the advertised members be accepted provided they individually meet all membership criteria set out in the club rules.

**Moved Colin Sullivan. Seconded Sharon Tricklebank. Carried.**

## Financial Report:

- The bar net surplus is \$2,000 down on last year and the gross percentage is acceptable at 63%. However, the actual sales were down by \$16,000 which is a real concern. Stock levels are well down and wages are also down by \$6,500.
- Cigarettes are showing an operating loss of \$450. This indicates that there was possibly an error in the stocktake as it should never be in a minus situation.
- The kitchen is still in the negative showing a loss of \$800. This is disappointing considering the effort that has been put into making changes that will decrease the overheads and also changing the menu to provide more reasonable meals for customers. Although wages have been reduced significantly they are still virtually half of the income.
- Gaming profit has continued its steady decline and this month is the lowest for this financial year to date.
- For the first time since the current Accountant has been working on the accounts the Club is showing a net deficit with expenditure being 125% of our income. This is a serious situation for us and we need to put a stop on any new purchases unless they are vital.

The Club must look to the future and make serious changes. Suggestions:

- Write a business Plan
- Get sponsors for prizes that we can raffle
- Split the jackpot draw and have a draw on a Saturday Night.
- Using the bus ticket as a raffle ticket

Initiatives that haven't worked out:

- Sunday open Mic day. A few people came, some from Hamilton but it didn't last.
- Tuesday games afternoon clashed with outdoor bowls.
- Seasonal Membership

**That** the Financial Statement for February 2017 of the Raglan Club be received and approved

**Moved Colin Sullivan. Seconded Debbie Dalbeth. Carried.**

Motion moved to go into committee

**Moved Colin Sullivan. Seconded Debbie Dalbeth. Carried.**

Motion moved to go out of committee

**Moved Colin Sullivan. Seconded Debbie Dalbeth. Carried.**

Result of In-Committee discussion is that the committee has been updated.

## Managers Report:

Health and Safety:

- A Campervan damaged the carport. Bright safety tape will be applied to the corners to increase visibility.

Entertainment:

- The Chills are coming in May and are on the same night as the Yot Club 'Head like a Hole'
- There have been no bonus weeks with the Friday draw for 6 months which has hit our bottom line.
- Happy Fish is playing for the open Family fun day this Friday.
- Friday nights will concentrate on Rugby and Spotify.

The Insurance company has not confirmed if they or us will be chasing costs from the previous committee.

The Sign In register has been moved to make it easier for staff to see who is signing in and which member is accompanying them.

The Off Sale License is due for renewal in April.

Kitchen:

- There is low demand for food on Thursday and Saturday.

- The loss for February is disappointing but will be in profit again in March due to a fishing contest and other events.
- We need a new Waste Trap (\$7,000 or \$8,000) we were given 12 months to comply, this is coming up due again.

**That** the Managers report be accepted.

**Moved Sharon Tricklebank. Seconded Dale Warren. Carried.**

**General Business:**

We will not be doing anymore market days. The Community Patrol have requested the front of the club for a fundraiser. Walter to liaise with Chris.

Club members can park their campervans in the car park for free. Someone has been parking there long term. To address this we should have a charge per night for members.

Motion:

**That** the Club charge members staying overnight in campervans \$5 per person per night.

**Moved Pablo Rickard. Seconded Craig Bridgeman. Carried.**

The committee approved The Back Porch Blues Band to be booked for 29 September 2017 for members and a special licence.

Meeting closed at 8:20pm. Next executive meeting to be advised

President:

Date: